

CITY OF OGDENSBURG, NEW YORK

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Office of the City Manager

TO: City Council

SUBJECT: Council Update

DATE: March 12, 2020

COVID-19 Preparedness

The City of Ogdensburg has taken several precautionary steps to maintain preparedness for any potential exposure to COVID-19, more commonly referred to as coronavirus.

The St. Lawrence County Departments of Public Health and Emergency Management Services are the lead agencies for addressing any potential spread of the virus within the County. City staff participated today in the first of what will be regular conference calls organized by the County to share information and guidance with its municipal partners, including the City.

There is a link at the bottom of the home page of the City's website, www.ogdensburg.org that directs viewers to information being provided by Federal and State agencies, including precautionary measures that all citizens can take. These measures have been widely reported by the media, and were reviewed on today's conference call:

- Wash your hands frequently with soap. Wash for at least 20 seconds (the time it takes to sing "Happy Birthday" twice).
- Cover your mouth with your sleeve or with tissue if you cough.
- Avoid touching your eyes, nose and mouth.
- Avoid shaking hands with others.
- Stay home if you are sick.
- Frequently clean and disinfect surfaces and fixtures that are touched.
- Practice "social distancing," which means staying three to six feet away from other people, and participating electronically in meetings versus physical attendance.

The County is completing an inventory of the available Personal Protective Equipment (PPE) for hospitals and emergency responders, and will be submitting requests to the State for additional equipment. New York State will be distributing hand sanitizer on a priority basis, with the areas of the state that already have been hit the hardest receiving top priority. The County also is coordinating with border agencies in order to be current on protocols being used.

The City of Ogdensburg is taking all possible precautions, paying attention to keeping countertops and door handles clean at all City facilities, coordinating emergency response preparedness with the County and with area agencies, and following the operational protocols already in place in our departments for community response. The City currently has no events scheduled that would meet the mass-gathering threshold. The City will remain vigilant and current on the status of COVID-19, and will provide updates as necessary on our website and through media announcements.

Public Works Department February Report

Overtime

Sewer Beepers (RC)	52 hours @ Straight Time
Sander Beepers (RC)	78 hours @ Straight Time
On-call Supervision (RC)	24 hours @ Straight Time
WWTP (RC)	48 hours @ Straight Time
WWTP Holiday Overtime	44 hours
• Snow	345.5 hours
• <i>Water & Sewer</i>	82 hours

Regular Contractual (RC)	246.00 hours total
<i>Other</i>	427.5 hours total

Water Filtration Plant

Filter cleaning are back on every other week cleaning scheduled.

Equipment

Truck # 345 (1996) and # 365 (1999) cabs are rotted off and no longer usable. The department is researching auctions for used cabs.

Road Cuts / Pot Holes

Have cold patch in stock and have been patching potholes as weather permits.

Paving / Milling / Streets

Milling and Paving quotes have been sent out for the 2020 construction season.

Water / Sewer

Performing water and sewer services as they arise.

Brush Pickup / Landfill Operations

Landfill is being opened as residents request it.

Storm Drops / Cleaning Sewer Mains

The Vactor crew has cleaned the 1st, 2nd, 3rd, and 4th ward storm sewers.

Parks and Recreation Department February Report

OVERTIME:

Stand-by (straight-time): 18 hours

Overtime (other): 25 hours – rink issues, snow removal and Street Battle

DOBISKY ROOM USAGE:

Paid Large Room	20 hours
Paid Small Room	0 hours
Paid Both Rooms	8 hours
Non-Profit Use	86.25 hours

LOCKWOOD ICE USAGE:

Hours Paid Rentals	122.75 hours
Parks & Recreation Programs	40 hours
Public Skating Total Attendance	269 people

LOCKWOOD ARENA ICE – After discussion with Ogdensburg Minor Hockey and Ogdensburg Figure Skating Club officials, the department will have its last day of ice rentals on March 22 to accommodate these groups. The week of March 23, the department will work on ice removal and clean up.

MARINA SLIP RENEWAL LETTERS – The department continued to collect boat slip renewals in February. Those wishing to return will have until 4 p.m. on March 20 to pay their fee in full as well as provide the appropriate documentation that includes a driver’s license, boat registration and proof of boat insurance.

Once the deadline occurs, the department will fill empty slips from its waiting lists for residents and non-residents as described in the city code.

WINTER PROGRAMS – Bidy Basketball ended in February and Sunday Family Swim ended March 1.

HOLIDAY LIGHTS – The department, with help from the Department of Public Works, began the process of taking down holiday lights at City Hall and in the Greenbelt. Once the snow and ice are gone, we will be able to finish that project.

Auction of City Property

At 2:00 p.m. on Wednesday, March 11 the City held a public auction for the sale of residential property at 416 Greene Street. There were no participants. The City will continue to try to find a buyer for the property.