

CITY OF OGDENSBURG, NEW YORK

CITY HALL • 330 FORD STREET • OGDENSBURG, NY 13669 • (315) 393-6100



Office of the City Manager

MEMO TO: City Council
FROM: Sarah Purdy, City Manager *SP*
DATE: January 10, 2019
SUBJECT: Update 19/2

FIRE DEPARTMENT UPDATE – Please find attached the monthly reports from Chief Mike Farrell.

POLICE DEPARTMENT UPDATE – Please find attached the monthly reports from Chief Andy Kennedy.

PUBLIC WORKS UPDATE

Overtime –

RC = Required or Contractual

	1/3 to 1/9
Sewer Beepers (RC)	8
On-Call Supervisors (RC)	4
Waste Water Treatment (RC)	8
Sander Beepers (RC)	12
WWTP	10.5
Water/Sewer Issues	0
Snow and Ice	3.5
Comp Off Books	0
TOTAL HOURS	46
RC	32
Other	14

Snow & Ice

- Nuisance storms as well as thaw and freeze cycles are negatively impacting our overtime budget.
- Our crews have been working diligently to keep up with the snow this week. The City has 100 lane miles of streets, and it takes 3.5 to 6 hours to clear them all depending on manpower. It takes longer if we have to start over due to lengthy snowfall. Under these circumstances it is not possible to keep all the streets clear all the time.
- Four significant snow storms in November over the last two years has prompted a request to update OMC to move the starting date of our winter parking restriction to November 1st. This falls in line with about 50% of our local large villages and the City of Watertown. The City of Watertown's restrictions run from November 1st to April 30th. Where a parking ban this long would aid street sweeping in the spring, we are more concerned with not being able to clear streets properly with November storms. The November storms drive up our overtime as the streets cannot be properly cleared causing areas to go untreated and DPW being called back in to treat these areas after vehicles are eventually moved.

Waste Water Treatment Plant Update –

- WWTP DESIGN & CONSTRUCTION
 - Meeting schedule – Next meeting 1/16 – 9am
- East River Lift Station – This portion of the WWTP upgrade project is being funded through CDBG-IT grant. This was imminent threat money from the 2017 flooding. This is a \$500,000 grant that covers both our lift station and the traffic circle. It is considered a single project, and

jeopardizing one component could jeopardize the entire grant. Due to potential delays and our requirement to expend this grant we have requested EDR to break the lift station out from the upgrade project with a stand-alone budget / project. The planning office will confirm with the grant agency that these additional required funds are eligible and seek additional grants funds if eligible. By breaking the lift station away from the main project, we will incur additional costs associated with bidding, inspection, mobilization, de-mobilization, etc. We will keep everyone posted as we proceed.

- The Village of Heuvelton's decommissioning study is moving along quickly. The City has expressed our willingness to assist in the process as needed.

Water Filtration Plant Update

- One of four filters are being cleaned every two weeks. Our next scheduled filter cleaning is January 11, 2019.
- Rural Development has received our Pre-Development Planning Grant application. This will be used, if awarded, to offset Preliminary Engineering Report and environmental survey costs associated with a comprehensive evaluation of our water treatment system.

Buildings and Grounds Maintenance

- Spring Street Bridge – All but three of the lights are working. The three that are still out are unique and draw their power from the KV lines directly overhead. We cannot isolate them from the power source and will need National Grids assistance to work on these lights.
- Arterial Streetlights and Towers –All streetlights are working. The two towers are not as easy. They are 90' tall and the lowering mechanisms are giving us issues. This will be looked at again after the first of the year and we will bring National Grid in for assistance if necessary.

Equipment

- Truck #408 – Vehicle hit elevated manhole with belly scraper down. This snapped the main turn cylinder shaft and damaged vehicle drive shaft (carrier bearing and yoke). Vehicle is under repair and should have back up before the end of the week. Still waiting on main turn cylinder but unit is usable.
- Truck #442 – issue with calcium pump and rear bearings on sander. Truck to be evaluated today and fixed. Anticipate needing tonight / tomorrow for freezing rain.
- Skid Steer #440 – Parts ordered for full service. Should be completed within the next week.
- Having significant engine issues with Unit 7 (step van) - We are looking for a similar vehicle with the intent to approach management and Council on a replacement versus putting \$6,000 to \$7,000 into a vehicle that is over 30 years old.

Water / Sewer

- Performing water and sewer services as they arise.
- We are addressing sink holes.

Brush Pickup / Landfill Operations

- Christmas tree collection will begin after the first of the year.

Trees

- Tree work continues.
- Clearing paper streets.
- Stumps / Top Soil – work is being completed as manpower becomes available.

City of Ogdensburg Fire Department Monthly Fire Report for December 2018

		Category	Fires	Ruptures No Fire	EMS	Hazardous Conditions	Service / Good Intent	False Alarms	Special Conditions	
# Calls	136	1-2 Family	1	0	41	1	13	0	0	
		3+ Family	0	0	31	0	12	0	0	
\$ of Fire Loss	\$500	Other Res.	0	0	2	0	0	0	0	
		Commercial	0	0	10	0	6	4	0	
Hrs. on Call	96.42	Vehicle	1	Fire only	Fire only	Fire only	Fire only	Fire only	Fire only	
		Other / Outside	0	0	10	2	2	0	0	
		Included Above	Mutual Aid Given					1		
		Total		2	0	94	3	33	4	0

Average Seconds from
Dispatch to arrival on scene

228.6

Inspections:

# of Inspections:	0	Category	Inspections	YTD Total
Hrs. on Insp:	0	Assembly-initial	0	51
		Business-initial	0	54
		Residential	0	0
		Assembly-reinsp.	0	37
		Business-reinsp.	0	28
		Other	0	0
		Total	0	170

Fire Prevention:

# of Fire Prevention Calls:	0
Hrs. of Fire Prevention:	0

Training Hours:

Shift	Current Year	Prior Year
Shift 1	90	188
Shift 2	127	154
Shift 3	111	150
Shift 4	67	188

Training Overtime:

Training Time Owed	
Current Year	Prior Year
158.25	287.75

Reimbursable Training Time Owed	
Current Year	Prior Year
410.75	480.75

Personnel: Time and Accrual Hours Used

Category	Months Total	Prior Year	YTD Total
Sick Leave	344.25	280	2453.75
W/C-207a	0	0	368
Training Overtime	54.75	211.5	1101.5
Comp. Overtime	1453.25	1775.25	3925.5
Personal Leave	84	111.5	1238.5

Compensatory Overtime:

Comp. Time Owed

Current Year	Prior Year
3450	3499.25

Overtime: Hours Paid/Banked (Straight Time Equivalent)

Category	Months Total	Prior Year	YTD Total
Comp. Overtime	148.5	68.5	2458.5
Sick Leave	95.75	79.5	1110
Article 14d (cashout)	0	9	696
Add'l Manpower	4	28	720.25
Incident Holdover	3	19.5	28.5
HazMat	0	168	10.5
W/C-207a	0	0	0
Funeral Leave	6	0	18
Meeting/Hearing	0	0	4
Total	257.25	372.5	5045.75

Summary:

Category	Months Total	Prior Year	YTD Total
# Calls	136	149	1868
Fuel Used	104.9	201.8	2268.6
Miles Driven	692.5	726.5	18634.5

Vehicle Info:

No.	Fuel Used	Mileage	Vehicle Repairs (Description)	Cost
CO1	0	48.9		
C2	13.4	244		
R1	12	6.2		
E1	19	39		
E2	0	15.8		
E3	39	187.3		
Q1	0	1		
R31	21.5	150.3		

Vehicle Accidents:

Special Activities:

Officer Signature: _____ **Date:** _____

Overtime Spending

2018 Monthly Overtime Tracking – Fire Department

Department	January	February	March	April	May	June
Monthly Budget*	\$6645.00	\$6645.00	\$6645.00	\$6645.00	\$6645.00	\$6645
Actual Spending	\$3686.22	\$432.65	\$621.11	\$1,843.20	0	\$6,097.02
Reimbursed OT coverage	0	0	0	0	0	0
Net OT Spending	\$3686.22	\$432.65	\$621.11	\$1,843.20	0	\$6,097.02
Better/Worse Vs Budget	\$2958.78	\$6212.35	\$6023.89	\$4,801.80	\$6645.00	\$547.98
% YTD Vs Budget	4.6%	5.1%	5.9%	6.1%	6.1%	13.8%

Department	July	August	September	October	November	December
Monthly Budget*	\$6645.00	\$6645.00	\$6645.00	\$6645	\$6645	\$6645
Actual Spending	\$1512.65	\$8291.34	\$3558.97	\$10158.86	\$3525.94	\$39,341.17
Reimbursed OT coverage	0	0	0	0	0	0
Net OT Spending	\$1512.65	\$8291.34	\$3558.97	\$10158.86	\$3525.94	\$39,341.17
Better/Worse Vs Budget	\$5132.35	(1446.34)	\$3086.03	(3513.86)	\$3119.06	(32696.17)
% YTD Vs Budget	15.7%	26.1%	30.5%	43.3%	47.7%	97%

**For an example to the above spending analysis, please see <http://annapolis.gov/upload/images/government/reports/overtime.pdf>

I also had 9 employees that were over 200 hours of back time on the books. This time was paid down to 200 hours on December 1st of every year per the 2017 -2019 current contract. This totals 2018 Overtime thru December 31 at is \$77,383.27 which is 97% of the 2018 Budgeted Overtime (\$79,741). In Comparison, 2017 Overtime at 12/31/2017 was \$73,245.05 which was approximately 97.7% of the 2017 Budgeted Overtime (\$75,000).

Ogdensburg Police Department Monthly Report

	January	February	March	April	May	June	July	August	September	October	November	December	Total
Calls for Service	827	679	893	720	1015	1043	1259	947	893	763	779	772	10590
Arrests	61	47	71	29	79	82	43	60	60	49	59	50	690
Domestic Incidents	55	48	68	58	65	71	69	50	59	51	36	36	666
Uniform Traffic Tickets	82	34	44	22	65	58	67	81	45	66	68	77	709
Motor Vehicle Accidents	42	38	25	24	43	34	51	29	33	33	45	25	422
Parking Tickets	117	136	77	2	14	19	12	12	12	16	16	160	593
City Summons	1	1	2	3	10	19	24	10	5	6	6	5	92
Investigation Unit Cases	27	26	44	19	32	45	22	29	38	40	22	23	367
Methamphetamine Labs	2	4	4	8	4	4	4	4	8	3	2	2	49
Search Warrants	3	4	4	9	0	4	2	8	6	5	1	1	47
Monthly Total	1217	1017	1232	894	1327	1379	1553	1230	1159	1032	1034	1151	14225

Submitted by Chief Andrew D. Kennedy

		January	February	March	April	May	June	July	August	September	October	November	December	Totals
Shift Coverage	COMP	117.75	74.75	99.5	235	76.5	152.75	93.75	39	100.5	141	101.5	128.5	1360.5
	PD	198	57.5	137.25	371.25	266	420	375	387	217.25	325.75	167	316.5	3238.5
Investigations	COMP	60.5	6.75	38.25	51.75	14.25	19.5	1.5	17.25	39.25	7	1.5	9.75	267.25
	PD	269.25	143.75	196.75	202.5	132.5	223.5	65.5	133	263	180.25	42	175	2027
Work Over	COMP	33.25	12	26.5	48.5	15.75	19	59.5	42.75	31.5	13.5	25.5	9.25	337
	PD	36	46.25	57	57.25	41.5	39	36.75	59.25	76.5	26.75	27	29	532.25
Special Detail	COMP	0	4	0	0	21	0	105	25.5	6	22	36.25	4	223.75
	PD	0	12	46.5	6.75	21	10	437.75	94.5	38	27	89.25	12	794.75
Airport Security	COMP	0	0	0	0	0	0	0	0	0	0	0	0	0
	PD	103.25	104.5	58.25	177.5	118	194	167.25	167.75	140.5	246.5	166.75	219	1863.25
Court	COMP	8	8	6	0	0	8	0	8	0	8	16	22.5	84.5
	PD	18.5	8.5	4.5	4	12	12	8	49.25	35.75	67	20	34.75	274.25
Training	COMP	76.25	86	70.75	92.75	39.5	13.5	18	99.75	0	43	0	27.25	566.75
	PD	45	41.75	132.5	94	74	113.5	75	163.25	14	165.5	24	45	987.5
Other	COMP	15	9	3.5	30	0	8.25	9.5	16.5	8	4.5	0	0	104.25
	PD	27.75	4	4	7.5	20.5	4	7	18.75	16.5	12	2.25	21.5	145.75
Stonegarden	COMP	0	0	0	0	0	0		0	0	0	0	0	0
	PD	0	0	0	0	0	0		36	0	0	0	0	36
COMP Totals		310.75	200.5	244.5	458	167	221	287.25	248.75	185.25	239	180.75	201.25	2944
PD Totals		697.75	418.25	636.75	920.75	685.5	1016	1172.25	1108.75	801.5	1050.75	538.25	852.75	9899.25
Monthly Totals		1008.5	618.75	881.25	1378.75	852.5	1237	1459.5	1357.5	986.75	1289.75	719	1054	12843.25