

# CITY OF OGDENSBURG, NEW YORK

CITY HALL • 330 FORD STREET • OGDENSBURG, NY 13669 • (315) 393-6100



Office of the City Manager

MEMO TO: City Council  
FROM: Sarah Purdy, City Manager *SP*  
DATE: December 13, 2018  
SUBJECT: Update 18/45

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## **150<sup>TH</sup> CELEBRATION COMMEMORATIVE GLASSES-**

If you haven't purchased one yet, they are still available for \$5 and can be found at the following places:

- Dobisky Visitors' Center, 100 Riverside Avenue
- City Clerk's office at City Hall, 330 Ford Street
- Frederic Remington Museum, 303 Washington Street
- Greater Ogdensburg Chamber of Commerce, 1 Bridge Approach

If you have any questions please contact the Ogdensburg Parks & Recreation Department at 315-393-1980.

**FIRE DEPARTMENT UPDATE** – Please find attached the monthly fire report from Chief Mike Farrell.

## **PUBLIC WORKS UPDATE**

Overtime –

RC = Required or Contractual

	12/6 to 12/12
Sewer Beepers (RC)	8
On-Call Supervisors (RC)	4
Waste Water Treatment (RC)	8
Sander Beepers (RC)	12
Safety Training	3
Water Issues	4
Snow and Ice	24.50
TOTAL HOURS	63.50
RC	32
Other	31.50

## **Personnel**

- 25 employees from Public Works and Parks and Recreation took the required excavator course on December 13, 2018. This certification is now a requirement in New York State.
- Two staff members are registered for their 2A Operator's Test and waiting on a test date.

## **Snow & Ice**

- Four significant snow storms in November over the last two years has prompted a request to update OMC to move the starting date of our winter parking restriction to November 1st. This falls in line with about 50% of our local large villages and the City of Watertown. The City of Watertown's restrictions run from November 1st to April 30th. Where a parking ban this long would aid street sweeping in the spring, we are more concerned with not being able to clear streets properly with November storms. The City of Plattsburgh institutes a parking ban during snow events by activating a warning system that uses strategically placed amber lights throughout the City. Streets must be cleared from vehicles regardless of the date when the lights are activated. The November storms drive up our overtime as the streets cannot be properly cleared causing areas to go untreated and DPW being called back in to treat these areas after vehicles are eventually moved.

- Weather conditions have been causing overruns in our overtime account. We are working closely with the bargaining unit to manage our current overtime situation.

#### Water Filtration Plant Update

- One of four filters are being cleaned every two weeks. Filter cleaning was completed on 12/14/2018.
- Rural Development has received our Pre-Development Planning Grant application. This will be used, if awarded, to offset Preliminary Engineering Report and environmental survey costs associated with a comprehensive evaluation of our water treatment system.

#### Equipment

- Excavator – This critical piece of equipment needs significant repair work. We received a quote today of \$20,000 to \$25,000 for the work. A new excavator would cost about \$225,000. The repairs were reviewed with the Comptroller and City Manager and the decision was made to go ahead with the repairs.
- Having significant engine issues with Unit 7 (step van). Estimate on this 1984 vehicle is \$6,000-\$7,000.
- Trackless – new rear brakes being installed.
- Pickup #395 – floor boards are rotted. Mechanics found used replacement in salvage yard and will make repair over the next few weeks.
- Truck #345 needs new injectors, evaluating repair costs. This vehicle is a 1994.
- Truck # 331 – Completed inspection and repaired air leak.
- Truck # 365 – Completed inspection and repaired fluid leak behind driver side door.
- Loader # 436 – replacing cutting edge on clam portion of bucket. Edge on order.
- Unit 6 – rear driver side flash out – repaired.
- Truck # 374 – identified and repaired fluid leak. Updated truck stenciling.
- Truck # 442 – Scrapper dropping – identified bad cylinder and repaired.
- Truck #408 – Completed inspection and identified reason for no heat. Parts are on order.

#### Road Cuts / Pot Holes

- We will be using cold patch until hot mix is available again next spring.

#### Water / Sewer

- Water main break on Curtis Street - The repair was delayed due to where the break was located and slow response time from Verizon for an emergency stakeout. I am working with Dig Safe and Verizon to determine where the breakdown in communication took place.
- Performing water and sewer services as they arise.
- We are addressing sink holes.

#### Brush Pickup / Landfill Operations

- Brush pick up has completed for this year. If we get a thaw and the weather permits, we will try to pick up stray piles when we pick up Christmas trees.

#### Trees

- Tree work is progressing as the weather allows. Contractors are doing a nice job and staff is working well with the public to keep them informed as tree situations change. As we start to trim some trees, they are so badly rotted that it only makes sense to take them down at that time. Property owners that would like to get trees replaced should reach out to Parks and Recreation.
- We started the Riverside Ave clean-up process. We will work in this area as time allows. It should take no more than a few days to complete the trimming and tree removal as required by Ogdensburg Municipal Code.
- Stumps / Top Soil – work is being completed as manpower becomes available.

#### Storm Drops / Cleaning Sewer Mains

- Fall flushing of sewer mains has been completed.
- Vactor team is now back on cleaning drops when they are not working on other crews.

# City of Ogdensburg Fire Department

## Monthly Fire Report for November 2018

		Fires	Ruptures No Fire	EMS	Hazardous Conditions	Service / Good Intent	False Alarms	Special Conditions	
# Calls	144	1-2 Family	0	40	4	16	0	0	
		3+ Family	0	33	0	3	0	0	
\$ of Fire Loss	\$0	Other Res.	0	6	0	1	0	0	
		Commercial	0	10	2	13	2	1	
Hrs. on Call	129.73	Vehicle	0	Fire only	Fire only	Fire only	Fire only	Fire only	
		Other / Outside	1	0	5	3	4	0	0
		Included Above	Mutual Aid Given						
		Total	1	0	94	9	37	2	1

Average Seconds from  
Dispatch to arrival on scene

228

### Inspections:

# of Inspections:	0	Category	Inspections	YTD Total
		Assembly-initial	0	51
		Business-initial	0	54
Hrs. on Insp:	0	Residential	0	0
		Assembly-reinsp.	0	37
		Business-reinsp.	0	28
		Other	0	0
		Total	0	170

### Fire Prevention:

# of Fire Prevention Calls:	1
Hrs. of Fire Prevention:	4.2

### Training Hours:

Shift	Current Year	Prior Year
Shift 1	85	80
Shift 2	88	126.5
Shift 3	122	173.5
Shift 4	83	72

### Training Overtime:

Training Time Owed	
Current Year	Prior Year
179.75	345

Reimbursable Training Time Owed	
Current Year	Prior Year
444	433

Category	Months Total	Prior Year	YTD Total
Sick Leave	244	186	2109.5
W/C-207a	0	0	368
Training Overtime	13	76	1046.75
Comp. Overtime	265.5	272	2472.25
Personal Leave	49.5	50.5	1154.5

**Compensatory Overtime:**

Comp. Time Owed	
Current Year	Prior Year
4655	5122.75

**Overtime: Hours Paid/Banked (Straight Time Equivalent)**

Category	Months Total	Prior Year	YTD Total
Comp. Overtime	348	229.5	2310
Sick Leave	82	207	1014.25
Article 14d (cashout)	0	75	696
Add'l Manpower	18.25	17.5	716.25
Incident Holdover	0	4.5	25.5
HazMat	0	0	10.5
W/C-207a	0	0	0
Funeral Leave	6	25.5	12
Meeting/Hearing	0	0	4
Total	454.25	559	4788.5

**Summary:**

Category	Months Total	Prior Year	YTD Total
# Calls	144	132	1576
Fuel Used	210.8	167.2	1964.6
Miles Driven	1035.4	1100.5	16771.2

**Vehicle Info:**

No.	Fuel Used	Mileage	Vehicle Repairs (Description)	Cost
CO1	22.2	291.8		
C2	18.9	251		
R1	14.2	0.6		
E1	54.8	193	Pump Serviced	
E2	21	38.4	Pump Serviced	
E3	56.2	186.3	Pump Serviced, GOF	
Q1	0	2		
R31	23.5	72.3	Repaired lights (recall)	

**Vehicle Accidents:**

**Special Activities:**

Reprogrammed all portable radios to work with new repeater 10. Walk through of St. Joseph's Home.

**Officer Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## Overtime Spending

### 2018 Monthly Overtime Tracking – Fire Department

Department	January	February	March	April	May	June
Monthly Budget*	\$6645.00	\$6645.00	\$6645.00	\$6645.00	\$6645.00	\$6645
Actual Spending	\$3686.22	\$432.65	\$621.11	\$1,843.20	0	\$6,097.02
Reimbursed OT coverage	0	0	0	0	0	0
Net OT Spending	\$3686.22	\$432.65	\$621.11	\$1,843.20	0	\$6,097.02
Better/Worse Vs Budget	\$2958.78	\$6212.35	\$6023.89	\$4,801.80	\$6645.00	\$547.98
% YTD Vs Budget	4.6%	5.1%	5.9%	6.1%	6.1%	13.8%

Department	July	August	September	October	November	December
Monthly Budget*	\$6645.00	\$6645.00	\$6645.00	\$6645	\$6645	\$6645
Actual Spending	\$1512.65	\$8291.34	\$3558.97	\$10158.86	\$3525.94	
Reimbursed OT coverage	0	0	0	0	0	0
Net OT Spending	\$1512.65	\$8291.34	\$3558.97	\$10158.86	\$3525.94	
Better/Worse Vs Budget	\$5132.35	(1446.34)	\$3086.03	(3513.86)	\$3119.06	
% YTD Vs Budget	15.7%	26.1%	30.5%	43.3%	47.7%	

\*\*For an example to the above spending analysis, please see <http://annapolis.gov/upload/images/government/reports/overtime.pdf>

I also have 9 employees that are over 200 hours of back time on the books. This time is paid down to 200 hours on December 1<sup>st</sup> of every year per the 2017 -2019 current contract. Total paid down was \$38,921.70. This totals 2018 Overtime thru December 1 at is \$76,963.80. which is 96.5% of the 2018 Budgeted Overtime (\$79,741). In Comparison, 2017 Overtime at 12/01/2017 was \$73,245.05 which was approximately 97.7% of the 2017 Budgeted Overtime (\$75,000).