

AMENDED

Mayor Ashley called the meeting to order and asked the Clerk to call the roll:

PRESENT: Mayor Ashley, Councillors Davis, Kennedy,
Price, Shaver and Skamperle

ABSENT: Councillor Stevenson

*There was a consensus to excuse Councillor Stevenson.

PUBLIC HEARING

1. A public hearing regarding an ordinance to amend Chapter 181 entitled "Solid Waste", Article I entitled "Seasonal Cleanup" of the Code of the City of Ogdensburg was held. No one being present to speak, the hearing was declared closed.

CONSENT AGENDA

Mayor Ashley moved that the claims as enumerated in General Fund Warrant #02-2018 in the amount of \$364,328.59 and Library Fund Warrant #02-2018 in the amount of \$23,735.43 and Capital Fund Warrant #02-2018 in the amount of \$129,315.30 and Community Development Fund Warrant #02-2018 in the amount of \$0.00 and Community Renewal Fund Warrant #02-2018 in the amount of \$0.00 as audited, be and the same are ordered paid and Councillor Price seconded the motion.

The vote was:

CARRIED, AYES ALL

ITEMS FOR COUNCIL ACTION

1. Councillor Price moved an ordinance to amend Chapter 181 entitled “Solid Waste”, Article I entitled “Seasonal Cleanup” of the Code of the City of Ogdensburg, and Councillor Davis seconded to wit:

ORDINANCE # 1- 2018
AN ORDINANCE AMENDING CHAPTER 181 ENTITLED SOLID WASTE,
OF THE MUNICIPAL CODE OF THE CITY OF OGDENSBURG

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
OGDENSBURG, NEW YORK, AS FOLLOWS:

ITEM ONE: That Chapter 181 entitled “Solid Waste”, Article I entitled “Spring Seasonal Cleanup”, is hereby deleted in its entirety and replaced with the following:

ARTICLE I
Seasonal Cleanup

§ 181-1. Collection of yard waste.

The following policy shall be established by the City Council for the collection of yard waste:

A. A spring and fall cleanup for yard waste shall be completed by the Department of Public Works (DPW) on an annual basis. The Director of Public Works shall ensure that the dates for the cleanups are publicized in advance and done on an area-by-area basis.

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In the spring, yard waste may be placed on the home owners' property between the edge of the street and the sidewalk or along the edge of the street, if no sidewalk exists, as soon as weather permits. It is prohibited to place yard waste in the street. Collection will start no later than May 1 of each year and will run through *the week leading up to Memorial Day. The last day to place material out for pick up is the second to last Sunday in May (i.e. if Memorial Day is May 28th, then the last day to put material out for pick up is May 20th.)* ~~the beginning of the regularly scheduled collection dates.~~ There will be no penalties for putting out yard waste early during this cleanup cycle.

The fall cleanup *will start during the last full week of October, but no later than November 1st.* ~~commence with the completion of the last scheduled pickup in late October.~~ As with the spring cleanup, yard waste may be placed between the edge of the street and the sidewalk or along the edge of the street, if no sidewalk exists, on the home owners' property. It is prohibited to place yard waste in the street. DPW will continue the fall collection process until late November or until weather no longer permits. The last day to place material out for pick up is the Sunday before Thanksgiving.

Storm related debris will be picked up by the City's DPW on an on-call basis. City residents can contact DPW during regular business hours to schedule a pickup.

Free, year-around drop off of yard waste is available to all City residents at the City's land clearing debris landfill located on outer Champlain Street on scheduled drop-off days.

B. "Yard waste" shall be defined as:

- (1) Leaves
- (2) Brush
- (3) Small branches, sticks and twigs cut to manageable sizes.
- (4) Tree limbs and small trees less than six (6) inches in diameter. They must be cut into sections less than six (6) feet in length.

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Note: Larger trees and limbs taken down by the home owner or a contractor may be dropped off at no charge at the City's land clearing debris landfill located on outer Champlain Street on scheduled drop-off days or on an on-call basis. The City will not pick up trees taken down by a contractor.

C. ~~Scheduled Yard Waste Collection Process~~ *One Time Summer Pickup*

- (1) ~~Scheduled collections will commence on or about June 1 of each year. The schedule for the season will be publicized in advance and followed without exception. In addition to the Spring and Fall pickups, the City will conduct one summer pickup just before the Annual Seaway Festival (last full week in July).~~
- (2) ~~The scheduled pickup week and day will correspond to the ward number. For example, the first ward will be picked up on the first Monday of the month; the second ward will be picked up the second Monday of the month, etc. The Proctor Avenue area will be picked up with the first ward. Property owners can place their yard waste out for pick up two weeks before the festival, but no later than the Sunday prior to the commencement of the festival. They have one week to get their material out for pick up. DPW will conduct City wide pick-up Monday - Friday before the festival (see example below).~~

Seaway Festival – Saturday – July 21st to Sunday – July 29th

Material can start to be placed out for pickup on Sunday – July 8th.

Last day to put out material, Sunday – July 15th.

DPW will perform pickup between Monday – July 16th and Friday – July 20th.

- (3) Yard waste shall be placed on the home owners' property at the street's edge, between the street and sidewalk, if a sidewalk exists. ~~no sooner than the Saturday just before the scheduled pick up date.~~

ITEM TWO: This ordinance shall take effect ten (10) days after publication of notice which shall give the title and describe same in summary form.

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Mayor Ashley made a motion to table the ordinance and schedule a work session to discuss the proposed changes, and Councillor Shaver seconded the motion. City Manager Sarah Purdy said she has concerns with delaying any changes because City staff had planned to include a notice with the sewer bills to advise property owners of the changes. Ms. Purdy explained if the changes are delayed, we may miss the opportunity to inform the public as planned. Mayor Ashley suggested a notification be included with the May water bills if Council is unable to approve the changes before the sewer bills are mailed.

The vote to table the ordinance was:

CARRIED, AYES ALL

2. Councillor Skamperle moved a resolution authorizing the City Manager to accept a \$50,000 State and Municipal Facilities (SAM) Grant to fund the replacement of 23 windows at City Hall, and Councillor Kennedy seconded to wit:

RESOLUTION AUTHORIZING THE CITY MANAGER TO ACCEPT A
STATE AND MUNICIPAL FACILITIES (SAM) GRANT TO FUND CITY
HALL IMPROVEMENTS

WHEREAS, DASNY administers capital grant programs on behalf of New York State that support community and economic development, known as State and Municipal Facilities (SAM) Grants; and

WHEREAS, with support from Senator Patricia Ritchie, the City of Ogdensburg has been awarded up to \$50,000 for improvements at City Hall which will fund the replacement of 23 windows; and

WHEREAS, funding to support these improvements will be paid from budgeted funding allocated in H16102.518, Capital.

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NOW, THEREFORE, BE IT RESOLVED, by the Ogdensburg City Council that it hereby authorizes the City Manager to accept these SAM Grant funds, grant number 8271, in the amount of \$50,000.00.

BE IT FURTHER RESOLVED, that the City Manager or her designee, is hereby authorized to administer these funds, including executing all necessary documents relating to the application or administration of the award.

Mayor Ashley asked if some windows at City Hall have already been replaced. City Manager Sarah Purdy said yes, this is the second grant for window replacement. Mayor Ashley and Council thanked Senator Patricia Ritchie for her support.

The vote was:

CARRIED, AYES ALL

3. Councillor Kennedy moved a resolution authorizing the City Manager to enter into a contract with Whitton Construction, LLC for a sum not to exceed \$50,000., for the City Hall Window Replacement project, and Councillor Price seconded to wit:

RESOLUTION AUTHORIZING AWARD OF CONTRACT
FOR THE CITY HALL WINDOW REPLACEMENT – Phase II

WHEREAS, bids have been solicited and received for the City Hall Window Replacement - Phase II; and

WHEREAS, City staff have evaluated the bids and recommended the contract be awarded to the responsible low bidder;

NOW, THEREFORE, BE IT FURTHER RESOLVED that Sarah Purdy, City Manager, is authorized to enter into the following contract, for a sum not to exceed \$50,000., on behalf of the City:

SUPPLIER	BID AMOUNT
Whitton Construction, LLC 710 Cream of the Valley Rd. Gouverneur, NY 13642	Total Price: \$50,000 (23 Windows)

BE IT FURTHER RESOLVED that funding for this project will come from the Capital Account (H16102.518).

Councillor Skamperle questioned why Council did not receive the bid sheet for this project. Councillor Davis asked if any local companies submitted a bid. Director of Planning and Development Andrea Smith apologized that the bid sheet was not included and explained it is available online. Ms. Smith said two bids were submitted and Whitton Construction, LLC was the low bidder.

The vote was:

CARRIED, AYES ALL

OLD BUSINESS

1. Councillor Skamperle asked that the Planning Board review the sign regulations. Councillor Skamperle explained he has been approached by business owners who would like to be able to increase their signage. Councillor Shaver said he has been approached by a business owner about placing signs along the highway near Lowes.

2. Councillor Davis said he has received several calls regarding snow removal from sidewalks and asked if the Post Office is the City's responsibility. Ms. Purdy said the Post Office leases the property from the Growth Fund.

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3. Councillor Shaver asked if Council should discuss the feasibility of the City pool when the repair work is done to the waterfront area. City Manager Sarah Purdy explained the City pool would need to be reviewed separately because FEMA will only be looking at repairing storm damage. Ms. Purdy said she will discuss Councillor Shaver's suggestion of a beach versus the pool with Recreation Director Matthew Curatolo who could seek input from the Parks and Recreation Commission.

Councillor Kennedy asked if Council will be presented with options when the waterfront area is repaired and redesigned. Ms. Purdy said the FEMA funds will be specific to certain areas, and FEMA may mandate repairs be completed in a specific manner. Ms. Purdy explained options may be available for other changes to the waterfront area, and those options will be presented to Council.

Councillor Shaver asked if the water flow issue in the marina could be reviewed while the repairs are being made. Ms. Purdy said it may be a good time to look at that issue.

4. Councillor Shaver asked if the draft goals presented to Council will be updated. Ms. Purdy explained she figured the goals were finalized because she did not receive any feedback from Council after her presentation. Councillor Shaver said he would like to see goals added for economic development, lowering taxes and increasing the tax base. Councillor Skamperle agreed.

NEW BUSINESS

1. Mayor Ashley said he would like to schedule a work session to discuss the brush pickup program as well as other issues and suggested February 19, 2018. City Manager Sarah Purdy said that date is a holiday. Mayor Ashley asked if next Monday would be too soon.

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Councillor Price asked what else would be discussed at the work session. Mayor Ashley said other Councillors have ideas to discuss. Ms. Purdy asked for a list of the items to be discussed so City staff can be prepared to provide Council with information. Mayor Ashley asked Council members to forward their issues to Ms. Purdy. There was a consensus of Council to schedule a work session for January 29, 2018 at 7:00 p.m. in Room #3 at City Hall.

ITEMS FOR DISCUSSION

1. Director of Planning and Development Andrea Smith addressed Council regarding project liaisons. (A copy of her presentation material follows these minutes.) Ms. Smith asked those interested in participating as a project liaison to contact City Manager Sarah Purdy.

CITIZEN PARTICIPATION

1. Scott Madill, Riverview Towers, addressed Council regarding the snow removal from sidewalks. Mr. Madill explained he uses a wheelchair and suffered a fall recently because the sidewalks were not cleared in an area on State Street. Mayor Ashley said City Manager Sarah Purdy will address his concerns with City Staff. Ms. Purdy said several violations have recently been issued. Fire Chief Michael Farrell said generally people are allowed 24 hours to clear their sidewalks and most do. Mr. Farrell said approximately 47 violation notices were recently mailed, and property owners were given 5 days to clear the snow. Public Works Director Scott Thornhill said if the sidewalk is not cleared on the sixth day, it is cleared by City staff and an invoice is mailed to the property owner. Mayor Ashley asked what the typical charge is when the City clears the sidewalk, and Mr. Thornhill said the average charge is \$150.00.

On a motion duly made and seconded, the meeting was adjourned.