

CITY COUNCIL MEETING

October 10, 2017

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Mayor Ashley called the meeting to order and asked the Clerk to call the roll:

PRESENT: Mayor Ashley, Councillors Davis, Mitchell,  
Morley, Price, Skamperle and Stevenson

ABSENT: None

PRESENTATION

1. William Seymour, Executive Director of Ogdensburg Housing Authority and Patricia Redden-Sargent, Chairperson of the Ogdensburg Housing Authority made a presentation to Council regarding the bed bug issue at Riverview Towers and Centennial Terrace. Mr. Seymour explained the Housing Authority followed the recommendations by the Board of Health to address the bed bug issue. Mr. Seymour said the Housing Authority and the tenants need to work together to resolve the issue. Mr. Seymour explained a Syracuse firm has inspected every apartment and approximately 15% of the apartments needed to be treated. Mr. Seymour said half of those units have already been treated.

Councillor Skamperle asked if bed bugs have been found at any other Housing Authority facilities. Mr. Seymour said he is not aware of any bed bug issues at Parkview Rise, and there were three incidents at Belmont Courts. Mayor Ashley asked how often the apartments are inspected. Mr. Seymour said the high rise apartments are inspected once per year, and the units at Belmont Courts are inspected twice per year. Councillor Mitchell asked if the Syracuse firm will return for follow-up. Mr. Seymour said they will return to treat the remaining apartments and then come back again to make sure the treatment worked. Councillor Morley asked how long tenants are displaced while their apartments are being treated. Mr. Seymour said the local exterminator's treatment required the unit to be vacant for six hours while the Syracuse firm's treatment only requires a three hour vacancy.

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Mr. Seymour explained there are five levels of infestation with Level 3 indicating one to three bugs. Mr. Seymour said there were 25 apartments at Level 3 or less. Mayor Ashley said the tenants need to keep their units clean. Mr. Seymour explained when the apartments are inspected they can only react to fire hazards and cannot critique housekeeping habits. Councillor Skamperle asked if the Housing Authority is strapped by HUD regulations even if a problem is discovered, and Mr. Seymour said yes.

2. Director of Planning and Development Andrea Smith made a presentation to Council regarding the Restore NY 5 Application. Ms. Smith described the program and funding available. Ms. Smith provided Council with a detailed description of the proposed projects. Ms. Smith said the old Newell Manufacturing building at 100 Paterson Street has been recommended for the standard Restore NY 5 application which offers up to \$1 million in funding. Ms. Smith said the Diamond/Shade Roller property has been recommended for the Restore NY 5 special award application which offers up to \$5 million. Councillor Morley asked why the City wouldn't offer the Diamond/Shade Roller property for sale rather than continue to invest more money in the property. Ms. Smith said that is certainly an option, but the property will become more marketable if more infrastructure is developed on site.

## PUBLIC HEARING

1. A public hearing regarding a Local Law to amend Local Law #2 of 2017, Section 2 and Section 4, to provide for changes in the Ogdensburg Municipal Code, Article XV, §C-54 entitled Department of Personnel; City Civil Service Commission was held. No one being present to speak, the hearing was declared closed.

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### PERSONAL APPEARANCE

1. Sandy Sanders, 232 Washington Street, addressed Council regarding the bed bug issue at Riverview Towers and Centennial Terrace. Ms. Sanders thanked Mayor Ashley and City Manager Sarah Purdy for their assistance in getting the issue addressed. Ms. Sanders said the tenants are very nervous, and six tenants are moving because of this issue. Ms. Sanders explained the tenants are trying to work with the Housing Authority Board to institute some changes. Ms. Sanders asked if Ms. Purdy has heard back from Congresswoman Elise Stefanik. Ms. Purdy said she has been in contact with her staff but has not spoken with Congresswoman Stefanik personally. Ms. Sanders said tenants need to try to help control the issue, but purchasing the materials required for treatment is expensive. Ms. Sanders asked if there is any funding available to assist tenants with the cost associated with the treatment materials. Ms. Purdy said she will discuss that option with Congresswoman Stefanik.

Councillor Skamperle asked if the tenants have any representation on the Housing Authority Board. Ms. Sanders explained there are two tenant representatives elected by the tenants, and she is the representative for Riverview Towers.

2. Irene Palmateer, 232 Washington Street, addressed Council regarding the bed bug issue at Riverview Towers and Centennial Terrace. Mrs. Palmateer explained tenants with bed bug issues are told to bag their clothes and place them in a hot dryer, but those instructions are not being followed. Ms. Palmateer said the buildings are becoming unattractive, and living conditions that existed in the past are not the same today.

3. Gail Howe, 232 Washington Street, addressed Council regarding the bed bug issue at Riverview Towers and Centennial Terrace. Ms. Howe explained the tenants are aware of the problem but are not following instructions to resolve the issue. Ms. Howe asked if tenants can be evicted for not properly treating the bed bug issue. Mayor Ashley said he asked Mr. Seymour that specific question and was told no. Ms. Howe asked what can be done. Mayor Ashley said those types of concerns should be directed to Mr. Seymour and the Housing Authority Board of Directors because the City has no authority over the Housing Authority.

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4. Tom Patterson, 232 Washington Street, addressed Council regarding the bed bug issue at Riverview Towers and Centennial Terrace. Mr. Patterson asked why it took so long for the Housing Authority to address the issue. Mr. Patterson asked what tenants can do. Mayor Ashley recommended tenants with concerns attend the next Housing Authority Board meeting.

5. Marjorie Demo, 232 Washington Street, addressed Council regarding the bed bug issue at Riverview Towers and Centennial Terrace. Ms. Demo said it appears everyone is just passing the buck and not dealing with the issue. Ms. Demo said the dumpsters in the basement at Riverview Towers are filthy, and conditions are not acceptable. Ms. Demo said the police tell tenants to take their concerns to Mr. Seymour, and Mr. Seymour advises tenants to call the police.

### CONSENT AGENDA

Mayor Ashley moved that the claims as enumerated in General Fund Warrant #16-2017 in the amount of \$448,446.91 and Library Fund Warrant #16-2017 in the amount of \$21,853.68 and Capital Fund Warrant #16-2017 in the amount of \$24,599.26 and Community Development Fund Warrant #16-2017 in the amount of \$101.45 and Community Renewal Fund Warrant #16-2017 in the amount of \$0.00 as audited, be and the same are ordered paid and Councillor Skamperle seconded the motion.

The vote was:

CARRIED, AYES ALL

### ITEMS FOR COUNCIL ACTION

1. Councillor Morley moved a local law to amend Local Law #2 of 2017, Section 2 and Section 4, to provide for changes in the Ogdensburg Municipal Code, Article XV, §C-54 entitled Department of Personnel; City Civil Service Commission, and Councillor Skamperle seconded to wit:

RESOLUTION OF CITY COUNCIL  
INTRODUCING A LOCAL LAW AND PROVIDING FOR PUBLIC NOTICE  
AND PUBLIC HEARING

BE IT RESOLVED that proposed Local Law #3 of the year 2017 entitled:

Amendment to Local Law #2 of 2017, Section 2 and Section 4, to provide for changes in the Ogdensburg Municipal Code, Article XV, §C-54. entitled Department of Personnel; City Civil Service Commission, be and it hereby is introduced before the City Council of the City of Ogdensburg, NY, and

BE IT FURTHER RESOLVED that copies of the aforesaid proposed Local Law be given to each member of the City Council, and

BE IT FURTHER RESOLVED, that the City Council hold a Public Hearing on said proposed Local Law at the City Council Chambers at 7:00 pm on October 10, 2017, and

BE IT FURTHER RESOLVED, that the City Clerk give notice of such public hearing by publication, in the newspaper so designated for the publication of legal notices, at least seven days before the hearing date, of a notice setting forth the time and place and describing the proposed Local Law in summary form.

The vote was:

CARRIED, AYES ALL

2. Mayor Ashley moved a resolution to approve the sale of 111 Lafayette Street, Tax Map #59.023-2-32 for \$3,400 to B&E and JKN, LLC, and Councillor Price seconded to wit:

RESOLUTION TO APPROVE THE SALE OF TAX PARCEL 59.023-2-32  
TO B&E and JKN, LLC FOR \$3,400.

WHEREAS, the Ogdensburg City Council, on August 28, 2017, authorized the public auction of surplus City-owned real property, and

WHEREAS, the City held an auction on September 14, 2017 to sell said property, and

WHEREAS, the City received bids that met the minimum bid set by City Council,

NOW THEREFORE BE IT RESOLVED, that the City Council approves the following sale of:

Tax Map #	Address	Minimum Bid	Price	Name of Buyer
#59.023-2-32	111 Lafayette Street	\$2,500. (includes estimated \$100. attorney, \$350. SLC recording fee)	\$3,400.	B&E and JKN, LLC

BE IT FURTHER RESOLVED, that the sale shall be subject to the terms of the August 28, 2017 resolution.

The vote was:

CARRIED, AYES ALL

3. Councillor Stevenson moved a resolution to approve the sale of Lisbon Street (unpaved portion of former paper Old Lisbon Street 30' x 171'), Tax Map #48.0050-3-13 for \$3,550.00 to Danny and Sarika Sekhon, and Councillor Morley seconded to wit:

RESOLUTION TO APPROVE THE SALE OF TAX PARCEL #48.0050-3-13  
TO DANNY AND SARIKA SEKHON FOR \$3,550.

WHEREAS, the Ogdensburg City Council, on July 10, 2017, authorized the public auction of surplus City-owned real property, and

WHEREAS, the City held an auction on July 26, 2017 to sell said property, and

WHEREAS, the City received bids that met the minimum bid set by City Council,

NOW THEREFORE BE IT RESOLVED, that the City Council approves the following sale of:

Tax Map #	Address	Minimum Bid	Price	Name of Buyer
#48.0050-3-13	Lisbon Street (unpaved portion of former paper Old Lisbon Street 30'x 171')	\$3,550.00 (includes Survey, \$750., recording fees, 350., attorney fee \$450.)	\$3,550.	Danny and Sarika Sekhon

BE IT FURTHER RESOLVED, that the sale shall be subject to the terms of the July 10, 2017 resolution.

The vote was:

CARRIED, AYES ALL

4. Councillor Mitchell moved a resolution to amend the budget in connection with the 2016-2017 New York State Police Protective Equipment Program Award (PPEP) in the amount of \$32,069 to purchase protective equipment and DCJS approved patrol rifles, and Councillor Skamperle seconded to wit:

A RESOLUTION TO AMEND THE 2017 BUDGET IN CONNECTION WITH  
THE 2016-2017 NEW YORK STATE POLICE PROCTIVE EQUIPMENT  
PROGRAM AWARD (PPEP) FUNDS

WHEREAS, the City of Ogdensburg Police Department co-applied through St. Lawrence County along with other area police agencies for the 2016-2017 New York State Police Protective Equipment Program Award (PPEP); and

WHEREAS, the total St. Lawrence County award was in the amount of \$75,000 and the City's portion of that award is \$32,069. for the purchase of protective equipment and DCJS approved patrol rifles; and

WHEREAS, the Ogdensburg City Council authorized the City Manager to accept the 2016-2017 New York State Police Protective Equipment Program Award (PPEP) in the amount of \$32,069 at the August 14, 2017 meeting.

NOW, THEREFORE, BE IT RESOLVED, that the City Council amends the 2017 budget to appropriate \$32,069 in the Police Department Specialized Equipment line item A3120.240 with matching Misc. State Aid Grant Revenue A3089 increased for the 2016-2017 New York State Police Protective Equipment Program Award (PPEP) in the in the amount of \$32,069.

Councillor Morley asked if there is any required match for this grant, and City Manager Sarah Purdy said no.

The vote was:

CARRIED, AYES ALL

5. Councillor Davis moved a resolution authorizing the City Manager to enter into an agreement with Atlantic Testing Laboratories (ATL) to conduct subsurface environmental assessment at 100 Paterson Street in accordance with NYSDEC approved scope of work, and Councillor Skamperle seconded to wit:

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RESOLUTION AUTHORIZING THE CITY MANAGER TO  
ENTER INTO AGREEMENT WITH ATLANTIC TESTING LABORATORIES  
FOR THE COMPLETION SUBSURFACE INVESTIGATION  
AT 100 PATERSON STREET

WHEREAS, the City of Ogdensburg, through property tax foreclosure proceedings, acquired title to 100 Paterson Street, formerly Newell Manufacturing on June 26, 2014; and

WHEREAS, the City has offered the property for sale as surplus property with the help of the St. Lawrence County Industrial Development Agency (SLCIDA) who has shown the property several times since June 2014; and

WHEREAS, in March 2017, while conducting environmental due diligence, a third party determined that *possible* contamination may exist in the location of pre-existing monitoring wells which resulting in the reporting of a “spill” incident to NYSDEC;

WHEREAS, the City in partnership with the NYSDEC and Atlantic Testing Laboratories have finalized the necessary scope of work to fully assess the potential environmental concern; and

WHEREAS, the City intends to conduct said environmental assessment in preparation of a Round 5 Restore NY grant application to rehabilitate the site and building to promote both economic development and the preservation of community resources; and

WHEREAS, the City and the SLCIDA have created an agreement, which outlines each parties responsibilities in regard to the development of this Restore 5 Grant application and the subsequent rehabilitation of 100 Paterson Street, to include the necessary environmental site assessment.

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NOW, THEREFORE, BE IT RESOLVED, that the City Manager is hereby authorized to enter into an agreement with Atlantic Testing Laboratories, for a sum not to exceed \$23,310 in services associated with the completion of subsurface environmental site assessment; and

BE IT FURTHER RESOLVED that the funds to pay for this contract will come from:

Engineering, consultants: A1440.515

Councillor Morley asked if any efforts have been made to hold the previous owner liable for the contamination. Ms. Purdy explained she does not believe it would be cost effective for the City to pursue that avenue, but she will discuss the option with City Attorney Andy Silver. Ms. Purdy said SLCIDA is fronting the money to the City for this project, and repayment will be made from next year's budget. Ms. Purdy explained she has been able to get the 2018 budget where Council wants it to be and recommended the approval of this expense. Ms. Purdy said the City will score higher on the Restore 5 NY grant application if these environmental issues are addressed now.

The vote was:

CARRIED, AYES ALL

6. Mayor Ashley moved a resolution authorizing the City Manager to enter into an agreement with St. Lawrence County Industrial Development Agency (SLCIDA) to develop a Restore 5 grant application for the rehabilitation of 100 Paterson Street, formerly Newell Manufacturing, and Councillor Stevenson seconded to wit:

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RESOLUTION AUTHORIZING THE CITY MANAGER TO  
ENTER INTO AGREEMENT WITH ST. LAWRENCE COUNTY INDUSTRIAL  
DEVELOPMENT AGENCY (SLCIDA)

WHEREAS, the City of Ogdensburg, through property tax foreclosure proceedings, acquired title to 100 Paterson Street, formerly Newell Manufacturing on June 26, 2014; and

WHEREAS, the City has offered the property for sale as surplus property with the help of the St. Lawrence County Industrial Development Agency (SLCIDA) who has shown the property several times since June 2014; and

WHEREAS, SLCIDA supports the redevelopment of the Newell Property and recognizes the importance of this project for economic development in the City and for St. Lawrence County; and

WHEREAS, the City desires to partner with the SLCIDA who has experience developing and marketing industrial properties such as the Newell Property; and

WHEREAS, the City and SLCIDA have established an agreement, which outlines each parties responsibilities in regard to the development of the Restore 5 grant application and subsequent redevelopment of the Newell property.

NOW, THEREFORE, BE IT RESOLVED, that the City Manager is hereby authorized to execute said agreement with the St. Lawrence County Industrial Development Agency for the purpose of redeveloping the Newell property at 100 Paterson Street.

Councillor Morley asked why SLCIDA is interested in this project. City Manager Sarah Purdy explained the City does not have the ability to bring this property back to a marketable state on its own.

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Patrick Kelly, Chief Executive Officer of St. Lawrence County Industrial Development Agency, said SLCIDA is interested in partnering with the City and pooling resources from New York State. Mr. Kelly explained the building still has potential and is in a good location. Mr. Kelly said SLCIDA has significant experience with these types of projects and is hopeful to get the property back on the tax roll.

The vote was:

CARRIED, AYES ALL

7. Councillor Price moved a resolution authorizing the City Manager to submit two letters of intent to apply for Round 5 Restore NY funds through Empire State Development Corporation (ESDC), and Councillor Skamperle seconded to wit:

A RESOLUTION TO AUTHORIZE THE SUBMISSION OF TWO (2) LETTERS OF  
INTENT TO APPLY FOR  
ROUND 5 RESTORE NY GRANT FUNDS

WHEREAS, the City of Ogdensburg desires to prepare two applications for funding through Round 5 RESTORE NY COMMUNITIES INITIATIVE to demolish, deconstruct, rehabilitate and/or reconstruct vacant, abandoned, condemned and surplus properties in accordance with grant guidelines; and

WHEREAS, letters of intent must be submitted to ESD no later than October 13, 2017; and

WHEREAS, the City is eligible to apply for two projects: one project up to \$1 million and one special award project being a highly distressed community under 100,000 in population up to \$5 million.

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NOW THEREFORE BE IT RESOLVED, that the Ogdensburg City Council authorizes the City Manager to submit two letters of intent to apply, one under each eligible category for projects that develop and enhance infrastructure and/or other facilities in a manner that will attract, create and sustain employment opportunities within Ogdensburg.

The vote was:

CARRIED, AYES ALL

8. Councillor Skamperle moved a resolution calling for public notice and public hearing on the City's proposed RESTORE NY 5 grant application(s) and Property Assessment List to demolish, deconstruct, rehabilitate and/or reconstruct vacant, abandoned, condemned and surplus properties within the City's designated Brownfield Opportunity Area (100 Paterson Street, formerly Newell Manufacturing), and Councillor Davis seconded to wit:

RESOLUTION OF THE CITY COUNCIL INTRODUCING  
A RESTORE NY 5 GRANT APPLICATION & PROPERTY ASSESSMENT LIST &  
PROVIDING FOR PUBLIC NOTICE AND PUBLIC HEARING

WHEREAS, the City of Ogdensburg desires to submit an application to Empire State Development Corporation (ESD) for RESTORE NY 5 funding; and

WHEREAS, in accordance with grant submission guidelines the City shall hold a public hearing to discuss the proposed application(s) and the required Property Assessment List; and

WHEREAS, the Property Assessment List shall be published in the official City newspaper for three (3) consecutive days prior to this public hearing in accordance with grant guidelines.

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THEREFORE, BE IT RESOLVED, that the Ogdensburg City Council shall hold a public hearing on the proposed grant application(s) and Property Assessment List to be held in the City Council Chambers, City Hall, 330 Ford Street, Ogdensburg, New York, on Monday the 23<sup>rd</sup> day of October, 2017, at 7:00 p.m.; and

BE IT FURTHER RESOLVED that the City Clerk give notice of such public hearing by publication, in the official newspaper, at least seven days before the hearing date, of a notice setting forth the time and place and describing the proposed ordinance in summary form.

The vote was:

CARRIED, AYES ALL

9. Councillor Stevenson moved a resolution calling for public notice and public hearing on the City's proposed special award RESTORE NY 5 grant application(s) and Property Assessment List to demolish, deconstruct, rehabilitate and/or reconstruct vacant, abandoned, condemned and surplus properties within the City's designated Brownfield Opportunity Area (Diamond/Shade Roller BOA District), and Councillor Davis seconded to wit:

RESOLUTION OF THE CITY COUNCIL INTRODUCING  
A RESTORE NY 5 GRANT APPLICATION & PROPERTY ASSESSMENT LIST &  
PROVIDING FOR PUBLIC NOTICE AND PUBLIC HEARING

WHEREAS, the City of Ogdensburg desires to submit an application to Empire State Development Corporation (ESD) for a *special award* RESTORE NY 5 funding; and

WHEREAS, in accordance with grant submission guidelines the City shall hold a public hearing to discuss the proposed application(s) and the required Property Assessment List; and

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WHEREAS, the Property Assessment List shall be published in the official City newspaper for three (3) consecutive days prior to this public hearing in accordance with grant guidelines.

THEREFORE, BE IT RESOLVED, that the Ogdensburg City Council shall hold a public hearing on the proposed grant application(s) and Property Assessment List to be held in the City Council Chambers, City Hall, 330 Ford Street, Ogdensburg, New York, on Monday the 23<sup>rd</sup> day of October, 2017, at 7:00 p.m.; and

BE IT FURTHER RESOLVED that the City Clerk give notice of such public hearing by publication, in the official newspaper, at least seven days before the hearing date, of a notice setting forth the time and place and describing the proposed ordinance in summary form.

The vote was:

CARRIED, AYES ALL

## OLD BUSINESS

1. City Manager Sarah Purdy announced Mayor Ashley was notified today that the Governor has awarded the City \$5 million for the Wastewater Treatment Plant Project. Ms. Purdy explained the City has applied for other grants for this project and will hear about those grants in the future. Mayor Ashley thanked Director of Planning and Development Andrea Smith for her efforts with this grant application. Ms. Smith said GHD and the Development Authority of the North Country were instrumental in this grant application process.

Councillor Stevenson said she wanted to clarify that the City does not apply for every grant available because City staff picks grants we believe we can win. Councillor Stevenson said there is a great amount of time involved in the grant application process. Ms. Purdy agreed and said the City has geared recent applications towards the Wastewater Treatment Plant Project because of the magnitude of that project.

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2. Councillor Morley asked for an update on the sewer drops on Paterson Street. Public Works Director Scott Thornhill said the project is complete, and the funds withheld have been forwarded to the contractor, less the amount required for the work the City performed. Councillor Morley asked how many more sewer drops will need to be fixed in that area, and Mr. Thornhill said none.

Councillor Skamperle thanked Mr. Thornhill and his staff for resolving the issue on Montgomery Street and also addressing another issue while in the area. Mr. Thornhill said it was a quick fix, and we have great staff members.

3. Councillor Skamperle asked for an update on the Co-gen plant. Ms. Purdy said she has reached out to Mr. Sharlow of Alliance Energy and received no response. Ms. Purdy said she will continue to reach out.

### NEW BUSINESS

1. Councillor Davis said there seems to be some miscommunication between the tenants and the Ogdensburg Housing Authority Board of Directors regarding the bed bug issue. City Manager Sarah Purdy said the Board meets this Thursday. Councillor Davis asked if the Board has the authority to make policy changes, and Ms. Purdy said yes. Ms. Purdy said it is not our jurisdiction, but the City will certainly do whatever we can to help.

### ITEMS FOR DISCUSSION

1. Councillor Stevenson said she witnessed an accident at the intersection of Greene Street and Paterson Street last Wednesday, and she is concerned about that area. Councillor Stevenson said it seems vehicles fly across the intersection when accidents occur there, and so far we have been lucky there have been no pedestrians in the area.

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Public Works Director Scott Thornhill said there are some measures we can take to try to make the intersection safer. Mr. Thornhill explained he can install no parking within seventy feet of intersection signs and possibly remove obstructions, such as trees. Mr. Thornhill said the intersection of Greene Street and Morris Street had similar issues, and those issues were resolved by installing a stop ahead sign and limiting parking. Mr. Thornhill said he has spoken with Police Chief Andrew Kennedy and asked for a list of any other intersections in the City that should be evaluated. Councillor Price asked if the police reports for these accidents have shown there was a visual obstruction. Mr. Thornhill explained it seems the common complaint has been the inability to see because of a parked vehicle, and the accident occurs because the driver creeps out into the intersection. Mayor Ashley asked if a flashing light similar to the light at the intersection of Morris Street and East South Street would help. Mr. Thornhill said there would be a cost associated with such a light, and it is difficult to say if that would make any difference.

Councillor Mitchell asked how many accidents have occurred at that intersection. Lieutenant Robert Wescott said there were four accidents in 2016, and there have been two so far this year. Councillor Stevenson said she would like to see the intersection cleared of parked cars. Mr. Thornhill said he will discuss the issue with City staff and get some estimates.

Councillor Price said he is concerned with trees being cut down without good reason, and Councillor Morley agreed. Councillor Morley said he also doesn't agree with telling people they can't park in front of their own house. Councillor Stevenson said she drives through that intersection twenty times per day, and cars are parked near the intersection very often, making it difficult to see. Councillor Stevenson said there is already a law to limit parking near intersections, and said she too is not in favor of cutting down trees. Councillor Morley said this type of issue was able to be resolved at the intersection of Morris Street and Lafayette Street in the past by simply installing larger stop signs and not hindering the residents. Lieutenant Wescott said the current parking restriction is twenty feet from a crosswalk, marked or unmarked.

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Mayor Ashley said there was a need for Executive Session to discuss the employment history of a particular person and to seek advice of legal counsel, and Councillor Skamperle seconded the motion. City Manager Sarah Purdy requested Fire Chief Michael Farrell, Public Works Director Scott Thornhill and Director of Planning and Development Andrea Smith join Executive Session.

The vote to adjourn to Executive Session was:

CARRIED, AYES ALL

On a motion duly made and seconded, the meeting was adjourned.