

CITY OF OGDENSBURG, NEW YORK

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Office of the City Manager

MEMORANDUM

MEMO TO: City Council
FROM: Sarah Purdy, City Manager *SP*
DATE: October 13, 2016
SUBJECT: Update 16/39

2016 PROPERTY REVALUATION AND TAX CAP – Staff has followed up on the question raised at Tuesday’s City Council meeting about how much additional property tax revenue is realized for the City from this year’s property revaluation. When Assessor Bruce Green finished the revaluation, the additional property tax revenue to the City was approximately \$37,000. After the Board of Assessment Review finished its process, the additional property tax revenue to the City is \$5,924. Adding this amount to the \$157,226 increase allowable under the tax cap, the total amount by which the levy for tax purposes can increase and still remain within the cap for 2017 is \$163,150.

DEPARTMENT OF PUBLIC WORKS UPDATES –

Waste Water Treatment Plant Update

- Still in the process of going through and performing maintenance to the second Primary Tank.
- We were prohibited from taking the large primary digester completely off line because we cannot get the isolation valves to function properly. We were finally able to isolate the primary digester and we are pressing out of it so that we can empty it. Once emptied it will be cleaned and repaired, so that we can perform similar maintenance on the second digester.
- We are currently having issues moving solids. Both of our piston sludge pumps are down. DPW employees have been working since last week to get at least one pump up and running. This was accomplished on Thursday of last week. Parts for the second pump were ordered, and the pump will be repaired when received.
- Blowers were evaluated last week and staff met with Tech to ensure we knew proper programming and start up process.
- We are working closely with DANC to determine our staffing needs. With the uncertainty of knowing the future rating of our plant we are trying to formulate on how best to move forward. We are trying to address the information voids that have been created in the past by cross training our entire staff.
- GHD, DANC and I had a conference call recently with the EFC to identify the best way to move forward so that we do not impact our project that is already in the queue. The meeting went well and the next meeting is scheduled for 10/28 will include GHD, DANC and the City.
- In the process of replacing the sewer flow meter at the SLPC. We will be able to perform all the mechanical and electrical work ourselves.

Water Filtration Plant Update

- The next cleaning date for the slow sand filters is set for October 14th. We will clean one of the four on a rotating basis every two weeks until next spring.
- We had an informative meeting with our meter vendor that was attended by the Comptroller’s Office and DPW. We were presented with several solutions that will allow us to streamline our billing practices. We will be updating our meters to cellular technology over the next several

months. When the process is completed we will be able to get real time meter readings and billing can be performed by the Comptroller's Office without DPW interaction.

Equipment

- Prepping equipment for snow & ice season.
- Old equipment is currently on Municibid found at <https://municibid.com>. This is an auction site open to other municipalities and the public.

Road Cuts

- Local hot mix is finally available and we will continue to push to try to close up all road cuts before the plant shuts down for the season, likely mid-October.

Paving / Milling / Streets

- All paving has been completed for the season.
- We are trying to identify and address sign issues. Replacing worn and missing signs.
- We are accomplishing road striping as time and weather permits.

Sidewalks

- Unit 7 continues to work every day on sidewalk projects.

Unit "6"

- Has been digging every day.
- Working on manhole and drop repairs.
- Performing water and sewer services as they arise.
- We had a significant water main break at Jay and Park Streets on Tuesday in which we struggled to get a good shutdown that prolonged the process. We are seeing more and more "Bad" valves as a result of our inability to consistently work valves, workers are often assigned to work on other priorities. At one time we had a dedicated water crew that did nothing but dig or maintain the system.

Brush Pickup

- Second ward was completed on Monday.

Paterson St

- Punch List work is moving forward slowly.
- We completed the dropping of our 12" main, but will need to go back to address a leaking valve. This will complete our work in this area.

Solar Array

- Witness Testing was performed last week with National Grid and everything went smoothly.
- Inverter testing successfully commenced October 12, 2016, and is expected to finalize on October 13, 2016. During the inverter testing, electricity has been successfully produced on site and fed through the bi-directional meter for the City of Ogdensburg. The system is currently operational and capable of delivering electric power to the City and the remote monitoring Data Acquisition System is expected to be live by close of business, October 13, 2016. We expect formal documentation from National Grid within 10 business days.
- Partial energization is scheduled for October 26th. 20 of our 24 inverters will be activated. Full energization should place by December 31st.
- We are finalizing site preparation for a possible second phase of solar. NEE is in communication with National Grid about approaching our phase two as an expansion to phase one. This request will significantly reduce possible interconnect cost.
- We continue to move forward with the Tri-County Energy Consortium. The consortium is in the process of looking at wind power as well as solar, which could get us to our goal of 100% green energy sooner than originally projected. There will be a ribbon cutting ceremony for the first site sometime in mid-October.

Storm Drops / Cleaning Sewer Mains

- Crew is working on cleaning drops.
- Fall sewer cleaning will be taking place until completed or weather prohibits the process.

Mowing / Trimming

- On an as needed basis.

MISC.

- EAB – No Update.

PARKS AND RECREATION UPDATES –

Winter Youth Programs - The Ogdensburg Parks & Recreation Department will begin registration for its 2016-2017 winter programs which include Bidy Basketball, wrestling and gymnastics on Monday, Oct. 17. Registration will take place at the Dobisky Visitors' Center, 100 Riverside Ave., Monday through Friday from 8 a.m. to 4 p.m.

Lockwood Civic Center – The ice is in and times are available to rent. The ice was completed and ready to use on Monday, October 10, 2016.

FIRE DEPARTMENT UPDATE –

Quarterly Report – Please find attached the quarterly report for the Fire Department.

City of Ogdensburg Fire Department

Quarterly Fire Report for July 1, 2016 - September 30, 2016

	Category	Fires	Ruptures No Fire	EMS	Hazardous Conditions	Service / Good Intent	False Alarms	Special Conditions	
# Calls	490	1-2 Family	4	0	135	5	47	7	0
\$ of Fire Loss	\$575	3+ Family	1	0	101	2	17	4	0
		Other Res.	0	0	3	0	0	8	0
Hrs. on Call	496.14	Commercial	1	0	19	6	37	17	0
		Vehicle	0	Fire only	Fire only	Fire only	Fire only	Fire only	Fire only
		Other / Outside	5	0	37	10	24	0	0
		(included above)	Mutual Aid Given						
Current Year		2016 (Q3) Totals	11	0	295	23	125	36	0
Prior Year		2015 (Q3) Totals	7	0	294	24	91	25	0

Average Seconds from
Dispatch to arrival on scene

205.2

# of Inspections:	7	Category	2016 (Q3)	2015 (Q3)
Hrs. on Insp:	1.9	Assembly-initial	0	0
		Business-initial	0	3
		Residential	0	0
		Assembly-reinsp.	6	7
		Business-reinsp.	1	4
		Other	0	0
		Total	7	14

of Fire Prevention Calls: 4

Hrs. of Fire Prevention: 2.2

Training Hours:

Shift	2016 (Q3)	2015 (Q3)
Shift 1	446	675
Shift 2	438	774
Shift 3	534	552
Shift 4	446	740

Training Time Owed

Current Year	Prior Year
918.75	647

Reimbursable Training Time Owed

Current Year	Prior Year
462.25	425.5

Personnel:

Category	2016 (Q3)	2015 (Q3)
Sick Hours	550	754
W/C-207a Hours	0	38
Training Time	332.75	294
Back Hours	989	915.25
Personal Hours	399	370.75
Overtime \$		

Comp. Time Owed	
Current Year	Prior Year
4620.5	5692.5

Utility Costs Total:

EMS Delivery Cost Fuel @ Per Gallon

Category	Months Total	Prior Year	YTD Total	Budg. Amt.
Electricity				
Natural Gas				
Telephone				

Category	2016 (Q3)	2015 (Q3)
# Calls	490	441
Fuel Used	661.6	672.1
Miles Driven	3851.3	7899.3
\$ of Supplies		

Vehicle Info:

No.	Fuel Used	Miles Driven	Vehicle Repairs (Description)	Cost
CO1	45	1572.7		
C2	104.8	1300		
R1	30	28.8		
E1	159.4	351.1		
E2	26	115.1		
E3	257.4	851.6	Replaced turbo actuator	
Q1	39	86		

Vehicle Accidents:

Special Activities: Tour of Ogdensburg Correctional Facility.(July) CPR class at OFA. Standby for triathlon. Waterday activities for Kennedy and Lincoln schools and OBGC. Airport familiarization training.(Aug.) Firefighter Stevenson attending EMT class in Montour Falls. Flow tested fire hydrants.(Aug. - Sept.) All members attended Aircraft Rescue and Firefighting (ARFF) training. All officers attended Airport Security Access (SIDA) training. Fire/Evacuation drill at City Hall. Rescue Drill at Riverview Correctional Facility. (Sept.)

Officer Signature: Donald J. Melaney Date: 10/6/16