

CITY OF OGDENSBURG, NEW YORK

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Office of the City Manager

MEMORANDUM

MEMO TO: City Council
FROM: Sarah Purdy, City Manager *SP*
DATE: August 4, 2016
SUBJECT: Update 16/29

DEPARTMENT OF PUBLIC WORKS UPDATES –

Waste Water Treatment Plant (WWTP) Update

- One of the two primary sludge settling tanks is still under repair. All maintenance and repairs will be completed and the unit will be brought back on-line.
- The larger of our two digesters is being taken down. We are pressing sludge directly from this digester. Our secondary digester is almost empty in case we need additional capacity. We will thoroughly clean and evaluate the digester when empty.
- We started taking down one of the two aeration lagoons on Monday. When the lagoon is empty we will fully clean and make any necessary repairs. I want to stress that the plant is operating properly even with these items being taken off-line.
- We are working closely with DANC to determine our staffing needs. With the uncertainty of knowing the future rating of our plant, we are trying to formulate how best to move forward. We are trying to address the information voids that have been created in the past by cross training our entire staff.
- We have postponed any hiring for a 4A until we better know how we should proceed.
- As was mentioned by Carrie Tuttle at the June Council Meeting it is imperative that the City perform a full evaluation of the WWTP and how it impacts our Long Term Control Plan (LTCP). GHD Engineering has provided the City with a proposal that will be presented to Council at the August 8, 2016 Council meeting. Representatives from GHD will be there to answer any questions. It is our recommendation that we expedite this process once the proposal is received. The preliminary engineering report will be necessary for us to reevaluate our grant application for the third round and so that we can update / modify our bonding resolution.
- We are taking a serious look at the sewer budget so that we can position ourselves properly at the WWTP and so that we can evaluate our collection system.

Water Filtration Plant Update

- Intake Pump Update – Drive # 2 is scheduled to be completed on August 11th. When complete, both intake pumps will be back up and functioning. We will be resuming cleaning of the filters on August 15th, 17th, 19th, and 22nd. We will then perform cleaning every other week.

Equipment

- Sweeper parts are on back order for coolant system.
- Truck # 332 – 1991 International – Red Tagged for broken main frame. Truck is not legal to operate under any conditions. We will keep it for a while to use for parts before we salvage it.

Road Cuts

- Local hot mix is limited with Hanson supporting airport project, but we continue to move forward when asphalt is available.

Paving / Milling / Streets

- Our second round of paving will include 5 blocks of traditional paving and 9 blocks of micro surfacing (similar to slurry). We are doing half of Elizabeth St in micro surfacing and half traditional so that we can see how the two applications compare head to head. We are completing 37 blocks this year which is an indication of the forward thinking and dedication of our City staff.
- We crack sealed Elizabeth St & Jersey Ave yesterday in anticipation of micro surfacing the week of August 22nd. Second round of milling is scheduled for August 8th.
- We are trying to identify and address sign issues. Replacing worn and missing signs.

Sidewalks

- Unit 7 continues to work every day on sidewalk projects.
- The concrete work list will be resumed once Chips and complaints are completed.

Unit "6"

- Has been digging every day.
- Working on manhole and drop repairs.
- Performing water and sewer services as they arise.

Brush Pickup

- First Ward and Proctor Ave were successfully completed on Tuesday.

Paterson St

- Punch List work is moving forward slowly.
- NYS DOT drainage near Burger King is in final design. Sheehan is wrapping up the survey work.

Solar Array

- The electrical work resumed this week. Panels are being interconnected.
- Partial energization is scheduled for no later than September 30th, with full energization taking place by November 30th.
- We are starting some site preparation for a possible second phase of solar.
- We continue to move forward with the Tri-County Energy Consortium. The consortium is in the process of looking at wind power as well as solar, which could get us to our goal of 100% green energy sooner than originally projected.

Storm Drops / Cleaning Sewer Mains

- Crew is working on cleaning drops.

Mowing / Trimming

- We have started our summer trimming and mowing.
- We continue to respond to numerous weed ordinances.

MISC.

- EAB – no new information.
- DPW Roof project is progressing on schedule. There is a good chance that the project will be completed by Friday of this week.
- Summer help started the painting of hydrants to identify flow rates.

CODE ENFORCEMENT OFFICE (CEO) UPDATE – Between January 1 and August 3, 2016 the CEO has issued 260 building permits which represents \$3,386,865 in construction value. Construction value includes:

Commercial Rehabilitation	\$1,469,417
Commercial New Construction	0
Decks	\$13,700
Demolition	\$303,000
Fences	\$38,670
Pools	\$36,999
Porches	\$24,100
Residential Rehabilitation	\$1,040,829
Residential Additions	\$8,300
Residential New Construction	\$444,500
Sheds	\$6,800
Signs	\$500

The fees generated for these permits total \$16,815. Permit fees include:

Commercial Rehabilitation	\$4,997
Commercial New Construction	\$25
Decks	\$222.60
Demolition	\$520
Fences	\$770
Pools	\$771.40
Porches	\$158
Residential Rehabilitation	\$6,954.28
Residential Additions	\$70
Residential New Construction	\$2,070.90
Sheds	\$136.40
Signs	\$120

There have been 314 order to remedy (OTR) violation letters and 806 inspections, including commercial and rental. However, these numbers do not include re-inspections, unwritten field inspections (complaints resolved on-site), or follow-up visits to ensure compliance.

The 314 OTR letters consist of the following:

Weeds/Grass:	106
Unregistered Motor Vehicles	66
Garbage and Debris	76
Work without Permit	41
Unsafe Structures	14
Sidewalk Maintenance	5
Home Occupation	4
Parking Regulations	2

PARKS AND RECREATION UPDATES -

- On July 24, the 6th annual Sandbar Classic Fishing Derby was held with 139 registrants, an increase over last year’s registration of 132 participants. Over \$1,600 in prize money was awarded to the winners in the adult division. Youth division winners received prizes courtesy of the family of the late Al O’Marah. Funds used were provided by Sen. Patricia Ritchie’s fishing promotion grant issued by Empire State Development. Sponsors included Ampersand Power, Hosmer’s Marina, Dirty Gringo, Claxton-Hepburn Medical Center and Larry’s Taxidermy.
- A 2016 F-250 was delivered on July 27, 2016 by Van Bortel Ford. This was a lease to own purchase (5 years) approved by council in the 2016 budget.

- The Department’s Concert in the Park series for the summer has been finalized. Concerts from local performers will be the following:
 - Aug. 12 – 11 a.m. – 1 p.m. in the Greenbelt will be Jim Fitzgerald and the Starlighters with Jack Kelly’s Big Band performing from 6-7 p.m. at Library Park;
 - Aug. 19 – Pat Duffy from 6-7:30 p.m. at Library Park;
 - Aug. 26 – Alternative Motives from 6-7:30 p.m. in Library Park.
- Department staff assisted with the annual Seaway Festival celebration. Overtime costs associated with the fireworks, parade and other events totaled \$1,890.86 with another 41.25 hours of comp time for this year’s festivities.

ASSESSMENT UPDATES –

Final Roll – The Final Assessment Roll for 2016 is now available on the City’s website. A modest increase of 347,211 is reported in the 2016 Roll compared to 2015. The Tentative and Final Rolls for 2016 are both available by going to www.ogdensburg.org, click on the “View Assessment Roll” tab on the left side of the homepage (see below). Use the cross reference pages (in order by name alphabetically) in the beginning of the document to find the parcel/tax map number and continue to scroll down the document to the assessment roll to find the tax map number (in order numerically). You may now access previous years of Assessment Rolls in the same place.



AIRPORT LAW ENFORCEMENT SERVICES - On July 13 the OBPA issued a Request for Proposals for the provision of law enforcement services at the airport when it reopens under its new classification. The deadline for responding to the RFP is today. Police Chief Andy Kennedy and I reviewed the proposal, and Chief Kennedy has submitted a response. The RFP indicates that the OBPA Board will approve a respondent at its August 10 meeting. If the City's response is selected, further negotiation would be needed on confidential elements of the security plan, and Council eventually would need to authorize the signing of the actual agreement. As you know, our City Police Department has provided the airport law enforcement and security services in the past.

PAPER STREETS - City staff continue to meet on a periodic basis to review all paper streets to see if some can be discontinued and if the resulting available property can be sold. This effort is in response to a suggestion made at a Council meeting earlier this year. As soon as the review is complete, recommendations will be made to Council for what can be sold.