

# CITY OF OGDENSBURG, NEW YORK

CITY HALL • 330 FORD STREET • OGDENSBURG, NY 13669 • (315) 393-6100



Office of the City Manager

## MEMORANDUM

MEMO TO: City Council  
FROM: Sarah Purdy, City Manager  
DATE: June 2, 2016  
SUBJECT: Update 16/21

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### Staffing

On Monday, June 6<sup>th</sup> Tim Johnson will become our new City Comptroller and Andrea Smith will assume the duties of Assistant City Manager.

### 1. Department of Public Works Updates

#### WWTP Update

- DANC is in the process of fully evaluating our WWTP operations. I am hoping to meet with Vicky Murphy and Carrie Tuttle next Monday to get a feel for what opportunities they are identifying.
- Waiting on State Civil Service Commission to offer 4A test.
- WWTP Fund Opportunities – We continue to work with C2AE as EFC asks for additional information related to our funding applications.
- We have conducted two pilots of screw presses for our sludge. Both went well and have provided us with information if funding comes through.

#### Equipment

- We have been having issues with the mower that we were hoping to replace this year, but it sounds like our mechanic Steven Jenkins was able to diagnose the issue and the mower has been running much better. It is our hope to get through the season without having to replace this budgeted item.

#### Road Cuts

- Local hot mix is limited with Hanson supporting the airport project, but we continue to move forward when asphalt is available.

#### Paving / Milling / Streets

- First round of milling this year will take place the week of June 6<sup>th</sup>. The second round is tentatively scheduled for August 8<sup>th</sup>.
- We are planning on paving the first round (23 blocks) between July 11<sup>th</sup> & 22<sup>nd</sup> so we are done before the Seaway Festival.
- We are trying to identify and address sign issues. Replacing worn and missing signs.

### Sidewalks

- Unit 7 has a nice jump on their work list. Multiple radiuses are being completed in conjunction with our street paving.
- They have potentially several large projects before the end of the summer.
- We are receiving complaints that are being added to the list.

### Unit "6"

- Working on manhole and drop repairs.
- Performing water and sewer services as they arise.

### Brush Pickup

- Spring cleanup was successfully completed.
- Weekly program starts next Monday with the First ward.

### Paterson St

- Punch List work is scheduled to start next week. I am in communication with Tony and Chad at B&L to ensure all work is successfully completed.
- NYS DOT drainage near Burger King is still under design and conversation.

### Solar Array

- The process is in limbo due to the delay of National Grid to provide the interconnect. Sol-bright will re-mobilize when the interconnect date is firmed up.

### Storm Drops / Cleaning Sewer Mains

- Spring flushing of mains has been completed.
- Crew is working on cleaning drops.

### Mowing / Trimming

- We have started our summer trimming and mowing.

### Filters

- Spring cleaning started yesterday. The first step is to wash all the sand that was removed over the winter months. Then over the next couple of weeks all four filters will be cleaned. When the process is complete, there will be bi-weekly cleaning of one filter through the remainder of the summer.

### Misc.

- Park Plaza property has been cleaned up.

## 2. Fire Department Updates

## 3. Assessment Department Update -

4. Recreation Department Update – Attached is a photo of recent damage at Skateboard Park. A hole was created in the fencing to gain access from the tennis courts. Staff will work on making repairs and OPD has been notified.

## 5. Planning Department Update –

# Memo

To: City Manager  
From: Phil Cosmo  
Date: 6/1//2016  
Re: Sales Tax and Health Care Cost for the month of May 2016

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Attached are the sales tax and health care numbers for year-to-date through May 2016.

We continue to fall short in our sales tax collections. As of the end of May we are \$47,700 behind the same period in 2015. We will continue to monitor these numbers going forward. Hopefully the Canadian dollar will continue to strengthen.

Health insurance cost, for the last two months show a marked reduction, from April and May of 2015. For the first time, in a while, we are actually behind the expenditures of the prior year. Year to date we are \$58,000 less than last year. While this is good news we need to keep an eye on this as it could turn around at any time.

Let me know if you have any questions.

CITY OF OGDENSBURG						
HEALTH INSURANCE COSTS						
MONTH	ACTUAL 2015	ACTUAL 2016	RUNNING TOTAL 2015	RUNNING TOTAL 2016	DIFF	% DIFF
JANUARY	\$235,223.98	\$342,873.16	\$235,223.98	\$342,873.16	\$107,649.18	146%
FEBRUARY	\$168,689.67	\$241,608.01	\$403,913.65	\$584,481.17	\$180,567.52	145%
MARCH	\$147,805.33	\$249,483.41	\$551,718.98	\$833,964.58	\$282,245.60	151%
APRIL	\$394,769.00	\$191,111.04	\$946,487.98	\$1,025,075.62	\$78,587.64	108%
MAY	\$306,398.89	\$169,627.57	\$1,252,886.87	\$1,194,703.19	-\$58,183.68	95%
JUNE	\$260,962.43		\$1,513,849.30	\$1,194,703.19	-\$319,146.11	79%
JULY	\$233,498.44		\$1,747,347.74	\$1,194,703.19	-\$552,644.55	68%
AUGUST	\$276,146.20		\$2,023,493.94	\$1,194,703.19	-\$828,790.75	59%
SEPTEMBER	\$240,075.18		\$2,263,569.12	\$1,194,703.19	-\$1,068,865.93	53%
OCTOBER	\$313,494.12		\$2,577,063.24	\$1,194,703.19	-\$1,382,360.05	46%
NOVEMBER	\$172,144.43		\$2,749,207.67	\$1,194,703.19	-\$1,554,504.48	43%
DECEMBER	\$270,662.53		\$3,019,870.20	\$1,194,703.19	-\$1,825,167.01	40%
TOTALS	\$3,019,870.20	\$1,194,703.19				
% OF PRIOR YEAR	108.32%	39.56%				
BUDGET	\$2,950,000	\$3,016,298				
% OF BUDGET	102.37%	39.61%				
DIFFERENCE	-\$69,870	\$1,821,595				
AVERAGE						
MONTHLY COST	\$251,655.85	\$238,940.64				
*** In 2008 the City switched Third Party Administrators from APA to POMCO. In January the only activity was the payments from retirees to the City.						
The monthly totals are net of payments from retirees and others.						

CITY OF OGDENSBURG SALES TAX RECEIPTS							
MONTH	2015	2016	RUNNING TOTAL 2015	RUNNING TOTAL 2016	DOLLAR CHANGE	% DIFF	
JANUARY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	
FEBRUARY	\$239,026.96	\$235,277.44					
	\$56,651.57	\$58,494.82					
	\$0.00	\$0.00	\$295,678.53	\$293,772.26	-\$1,906.27	99%	
MARCH	\$198,030.41	\$196,677.73					
	\$44,768.00	\$37,090.71					
	\$0.00	\$0.00	\$538,476.94	\$527,540.70	-\$10,936.24	98%	
APRIL	\$226,575.68	\$226,376.86					
	\$70,336.39	\$43,155.37					
	\$0.00	\$8.36	\$835,389.01	\$797,081.29	-\$38,307.72	95%	
MAY	\$228,620.17	\$225,532.50					
	\$58,520.73	\$52,143.00					
	\$1.13	\$0.00	\$1,122,531.04	\$1,074,756.79	-\$47,774.25	96%	
JUNE	\$229,772.74	\$0.00					
	\$51,143.20	\$0.00					
	\$116,387.99	\$0.00					
	\$0.00	\$0.00					
	\$0.00	\$0.00	\$1,519,834.97	\$1,074,756.79	-\$445,078.18	71%	
JULY	\$134,795.96	\$0.00					
	\$84,118.91	\$0.00					
	\$6.50	\$0.00					
	\$0.00	\$0.00	\$1,738,756.34	\$1,074,756.79	-\$663,999.55	62%	
AUGUST	\$243,104.81	\$0.00					
	\$72,593.38	\$0.00					
	\$0.00	\$0.00	\$2,054,454.53	\$1,074,756.79	-\$979,697.74	52%	
SEPTEMBER	\$237,086.49	\$0.00					
	\$50,889.48	\$0.00					
	\$0.00	\$0.00	\$2,342,430.50	\$1,074,756.79	-\$1,267,673.71	46%	
OCTOBER	\$247,929.35	\$0.00					
	\$56,024.63	\$0.00					
	\$0.00	\$0.00	\$2,646,384.48	\$1,074,756.79	-\$1,571,627.69	41%	
NOVEMBER	\$230,675.55	\$0.00					
	\$45,031.92	\$0.00					
	\$0.00	\$0.00	\$2,922,091.95	\$1,074,756.79	-\$1,847,335.16	37%	
DECEMBER	\$226,826.47	\$0.00					
	\$54,434.80	\$0.00					
	\$0.00	\$0.00					
	\$106,088.17	\$0.00					
	\$138,777.68	\$0.00					
	\$88,508.29	\$0.00	\$3,536,727.36	\$1,074,756.79	-\$2,461,970.57	30%	
TOTALS	\$3,536,727.36	\$1,074,756.79					
PERCENTAGE OF PRIOR YEAR	97.28%	30.39%					
BUDGET FOR YEAR	\$3,597,000.00	\$3,704,910.00					
DIFFERENCE	(\$60,272.64)	(\$2,630,153.21)					
PERCENTAGE OF BUDGET	98.32%	29.01%					
* EFFECTIVE 1/1/01 THE CITY WILL RECEIVE 6.437389 OF THE TOTAL RECEIVED BY ST. LAW. COUNTY							
** PAYMENT ON LAST RECEIPT FOR 2002 WAS \$50,132.61 FROM COUNTY AND \$18,073.60 FROM STATE.							
***PAYMENT ON LAST RECEIPT FOR 2003 WAS \$47,930.53 FROM COUNTY AND \$2,635.03 FROM NY STATE.							
****EFFECTIVE 12/1/2013 THE SALES TAX RATE FOR ST. LAWRENCE COUNTY WAS RAISED TO 4%.							

