

CITY OF OGDENSBURG, NEW YORK

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Office of the City Manager

MEMORANDUM

MEMO TO: City Council
FROM: Sarah Purdy, City Manager 
DATE: March 31, 2016
SUBJECT: Update 16/12

1. **Council Meeting Date Change** – Please note that the May 23, 2016 Council meeting has been changed to *Thursday, May 26, 2016*. This information has been changed on the City website and City Facebook page.

2. **Department of Public Works Updates**

WWTP Update

- DANC Agreement – Agreement has been signed and will commence upon successful hire by DANC. They are currently advertising for the opening. <http://www.danc.org/about/employment>
- Waiting on State Civil Service Commission to offer 4A test.
- WWTP Fund Opportunities – C2AE is moving forward with requirements to allow us to submit for the second round of grants.

Equipment

- Cleaning up from the winter and starting to put some equipment away.
- Preparing seasonal equipment for construction season.

Snow & Ice

- Forecast looks like we will be seeing warmer temperature after this coming weekend. Definitely moving out of season.

Road Cuts

- Currently cold patching pot holes. Wet weather hinders the process, but we are trying to stay on top of them.
- Hot mix will not be available until the middle of May.

Paving / Milling / Streets

- We are finalizing the paving list for the 2016 season.
- Should be seeing 2016 bids for asphalt in the next few days.
- We are trying to identify and address sign issues. Replacing worn and missing signs.
- Street cleaning is moving forward as conditions permit. We have been sweeping on both day and night shifts.
- Deaf Child sign on Deviller St will be installed on Friday.

Sidewalks

- We have started to identify projects for 2016.
- We will be working with OFA to make improvements to the Canton & Franklin Streets intersection.

Unit “6”

- We have a water leak on Cedar St between NY Ave & Mansion Ave. We will most likely dig today.
- We have a sink hole in State St in front of OFA. We are planning to dig this on Thursday.
- We have had significant issues with our sewer camera. It has been sent out for repair three times in the last 6 months. We are demoing cameras from several companies to determine if we should look at replacing our old unit.

Brush Pickup

- 2016 pickup schedule has been completed.
- Spring cleanup is scheduled to start April 25th.
- Weekly program starts the first Monday in June.

Paterson St

- Punch List work has been suspended until spring. Final touch ups will be completed at that time.
- Met with NYS DOT about drainage near Burger King. Hoping for meeting in the next couple weeks with B&L so that we can get closure on this issue.

Solar Array

- Construction has resumed. Contractor is moving ahead slowly.

Storm Drops / Cleaning Sewer Mains

- Flushing the sewer mains as time permits.

Mowing / Trimming

- Activity will resume next spring.

Filters

- Next filters are scheduled for 4-1-16.

Misc.

- Airport project is set to fire back up at the end of the month. In speaking with the contractor we will most likely not see any additional fill material at the solar array area. It is my intention, if that is the case, to have the contractor groom the site before they remove their equipment.

3. **Parks and Recreation Updates**

- Certified Pool Operators - Matt Curatolo and Matthew Denner were recertified as certified pool operators. On March 8-9, they took an 16-hour recertification course in Syracuse that allows them to operate the municipal pool. The certification is for 5-years.
- 2016 Summer Camps - Dates were finalized for the department's 2016 summer camps. Brochures will be printed and sent to schools on April 18 and sign-ups will begin that day.

The camps are the following:

- Track – June 27-July 1
 - Soccer – June 27-July 1
 - Baseball – June 27-July 1
 - Cheerleading – July 11-15
 - Boys'/Girls' Lacrosse – July 11-15
 - Football – July 11-15
 - Softball – July 18-22
 - Gymnastics – July 18-22
 - Boys'/Girls' Basketball – July 18-22
 - Wrestling – Aug. 1-5
 - Hockey – Aug. 8-12
- Lockwood Arena Ice - The last day of ice rentals at the Lockwood Arena was Sunday, March 13. On Tuesday, March 15, the ice was removed by staff who worked on cleaning up the surface and had it prepped and cleaned by Friday, March 18.

- Visitors Center Concession Stand RFP - The department did not receive any RFPs concerning the concession stand at the Dobisky Visitors' Center. The deadline was March 21.
 - Greenbelt Concession Pad RFP - The department received only one RFP for the concession pad in the Greenbelt. The deadline for that RFP was March 25.
 - Tree City USA - The Parks & Recreation Department has received notice that the City of Ogdensburg has been designated a Tree City USA community for the 23rd consecutive year. The Tree City USA program is sponsored by the Arbor Day Foundation in cooperation with the National Association of State Foresters and the USDA Forest Service. Ogdensburg joins more than 3,400 cities and towns that have been recognized as a Tree City USA community. In order to be considered a Tree City USA, the city completed four requirements – establish a Tree Commission, a tree-care ordinance, a comprehensive community forestry program and observe Arbor Day.
 - Soil Sampling Seminar - On March 30, Matt Curatolo and Andrea Smith attended a soil sampling seminar hosted by Cornell Cooperative Extension's Paul Hetzler as part of the city's DEC tree planting grant that is slated to begin at the end of April. The seminar demonstrated the need to test planting sites for pH, salt and compaction among other factors to make sure that the proper tree is selected to increase survivability rates.
4. SLPC Parcel A – We continue to work on addressing all of the NYS Office of Mental Health's requirements in order to obtain access to Parcel A for the purposes of conducting a survey and Phase I Environmental Site Assessment.