

Mayor Nelson called the meeting to order and asked the Clerk to call the roll:

PRESENT: Mayor Nelson, Councillors Hannan,  
Morley, Powers, Sholette and Vaugh

ABSENT: Councillor Flynn

#### PRESENTATION

1. Barbara O'Keefe, Chairperson of Fort La Presentation Committee and Justin Woods, Director of Planning, made a presentation to Council supporting the Fort LaPresentation grant application to construct a link with the Maple City Trail.

#### PERSONAL APPEARANCE

1. Storm Cilley, 933 Elizabeth Street, Treasurer of the Ogdensburg Rescue Squad, addressed Council. Mr. Cilley read a prepared statement questioning why there is no service agreement between the Ogdensburg Rescue Squad and the City of Ogdensburg. (A copy of Mr. Cilley's prepared statement follows these minutes.)

#### CORRESPONDENCE

1. City Clerk, Kathleen Bouchard read a letter from Michael Tooley regarding a proposal to increase the salaries paid to the Mayor and Councillors. (A copy of this letter follows these minutes.)

2. Mayor Nelson read an email that he received from John Blankenbeker, Secretary of the Missouri Bass Federation, congratulating Jacob Love for placing third in his division of the Bassmaster Castingkids finals in Junction City, Kansas. (A copy of this email follows these minutes.)

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3. Mayor Nelson read a card from Jacob Love and his family thanking the Mayor, Council and entire Ogdensburg community for supporting his participation in the Bassmaster Castingkids contest in Junction City, Kansas. (A copy of this card follows these minutes.)

### CONSENT AGENDA

Mayor Nelson moved that the claims as enumerated in Warrant #20-2008 in the amount of \$524,585.68, and Library Warrant #20-2008 in the amount of \$20,825.07, Community Development Fund Warrant #20-2008 in the amount of \$12,825.00, Community Renewal Fund Warrant #20-2008 in the amount of \$11,280.00, HOME Warrant #20-2008 in the amount of \$61,574.06 and Capital Fund Warrant #20-2008 in the amount of \$33,246.33, and AHC Funds Warrant #20-2008 in the amount of \$34,500.00 as audited, be and the same are ordered paid and Councillor Vaugh seconded the motion.

The vote was:

CARRIED, AYES ALL

### APPOINTMENTS

1. Mayor Nelson moved the appointment of Dr. William R. Clark, Jr. to the Frederic Remington Art Museum Board of Trustees to a three-year appointment, term will expire 1/31/2011, and Councillor Vaugh seconded the motion.

The vote was:

CARRIED, AYES ALL

2. Mayor Nelson moved the appointment of Kristan R. Sammons to the Frederic Remington Art Museum Board of Trustees to a three-year appointment, term will expire 1/31/2011, and Councillor Vaugh seconded the motion.

The vote was:

CARRIED, AYES ALL

ITEMS FOR COUNCIL ACTION

1. Councillor Powers moved a resolution to approve the purchase of a Investigative Unit Vehicle for the Police Department, and Councillor Sholette seconded to wit:

RESOLUTION AUTHORIZING THE POLICE DEPARTMENT TO  
PURCHASE A USED 2005 CHEVROLET TRAIL BLAZER 4x4

WHEREAS, it is necessary to provide the department's Investigative Unit with an unmarked four week drive vehicle to be utilized by the unit's second narcotics officer during narcotics investigations.

WHEREAS, the additional narcotics officer will be working closely with the Immigration and Customs Enforcement Unit (ICE) for a variety of operations including some remote locations.

WHEREAS, the Police Department sought competitive bids from area vendors for said vehicle.

NOW THEREFORE, BE IT RESOLVED, that the Police Department is authorized to purchase a used 2005 Chevrolet Trail Blazer LS 4X4, and that monies be appropriated from line A3120.310, and

BE IT FURTHER RESOLVED, that \$9,900.00 be transferred from the Forfeiture of Criminal Proceeds Account to the General Fund, A2626.

The vote was:

CARRIED, AYES ALL

2. Councillor Morley moved a resolution to amend the Administrative Regulations, Article III, City Hall Policies, Section AR-26 "Building Use", and Councillor Vaughn seconded to wit:

A RESOLUTION TO AMEND ADMINISTRATIVE REGULATIONS, ARTICLE III,  
CITY HALL POLICIES, SECTION AR-26 – BUILDING USE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF  
OGDENSBURG, NEW YORK, AS FOLLOWS:

**ITEM ONE:** That the Administrative Regulations, Article III entitled "City Hall Policies" is hereby amended to add the following sections:

**§ AR-26.3. Richard Lockwood Civic Center Facility Use.**

**A. Policy. (When ice is available) It is the intent of the City to regulate the Jimmy Howard Ice Arena usage as follows:**

1. Skaters skate at their own risk.
2. Only those wearing skates allowed on ice.
3. Please skate in a counter-clockwise direction or in the same direction as everyone else.
4. No food or drinks allowed on ice.
5. Do not kick or chop at the ice with your skates.
6. Please do not play "tag" or chase others.
7. Do not throw balls, coins or other items on ice as this can cause others to fall.
8. Do not slide on the ice or make/throw snowballs.
9. No more than two skaters may hold hands. No trains or crack-the-whip.
10. Do not sit on the wall of the ice via the doors.
11. Please enter and exit the ice via the doors.
12. Hockey sticks and pucks are not allowed on the ice during public session.
13. No jumps or spins during public session.
14. No one is allowed on the ice while the ice is being resurfaced.
15. Anyone wishing to skate and/or rent ice skates must pay a fee. The fee to be charged shall be established on an annual basis by the Ogdensburg City Council.

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**B. Policy. (When ice has been removed) It is the intent of the City to regulate the Richard Lockwood Civic Center usage as follows:**

1. Rules and regulations:

a. Reservations must be made by contacting the Ogdensburg Recreation Department at (315)-393-1980. Applications will only be accepted from persons who are 18 years of age or older.

b. The meeting rooms are to be left in the same condition as found. The rooms shall be cleaned and garbage disposed of in containers provided. Failure to do so will result in forfeiture of the deposit. Any damage incurred will be the financial responsibility of the rental group.

c. The user is responsible for setup before use and cleaning of the room after use. One adult for each 10 children at an event must be present and on the premises at all times. A child shall be a person under the age of 16 years of age.

d. Application for use of the room must be signed. All fees and deposits must be paid at the time of the submission of the application. No room shall be deemed reserved until payment of all fees and deposits is received.

e. Tables and chairs are to be lifted (not dragged) when arranging the room for an event. The tables and chairs cannot be removed from rooms without permission.

f. A room may be reserved for long-term group use for a term of six months so long as said long-term reservation does not, in the discretion of the Director for Parks and Recreation, unreasonably limit the use of the room by others. A long-term reservation may be renewed for six-month terms thereafter.

g. An application must be filled out completely in order to reserve rooms in the center. A room cannot be held until the application is filled out and returned to the Parks and Recreation Office with the payment of all fees and deposits.

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- h. Alcoholic is permitted only in accordance with the City's approved alcohol policy agreement.
- i. No smoking is allowed in the building. The building includes the public areas and parking lot within 25 feet of the building.
- j. Any damage or equipment broken must be reported to the attendant immediately. The renter shall be responsible for any and all damage.
- k. Deposits shall be refunded within one week of an event, upon inspection of the premises, if no damage is found and no cleaning is required.

**2. Fees.**

- a. The fees to be charged shall be established on an annual basis by the Ogdensburg City Council.

**§ AR-26.4. City Pool Facility Use.**

**A. POOL POLICIES and REGULATIONS:** The following pool policies must be followed for safety and health reasons:

- 1. Anyone entering the pool must pay an admission fee. The fee to be charged shall be established on an annual basis by the Ogdensburg City Council.
- 2. Street shoes are not permitted on the swimming deck.
- 3. All patrons must shower before entering the pool.
- 4. Children under 5 years of age must be accompanied by someone 13 years of age or older.
- 5. NO Diapers Allowed! All children wearing diapers must wear "Swimming Diapers".
- 6. NO floatation devices allowed.
- 7. The City Recreation Department is not responsible for lost or stolen items.

ITEM TWO: That this resolution shall take effect January 1, 2009.

The vote was:

CARRIED, AYES ALL

3. Councillor Hannan moved a resolution authorizing the City Manager to enter into a contract for the Dobisky Center Air Conditioning project for a sum not to exceed \$124,000., and Councillor Morley seconded to wit:

RESOLUTION AUTHORIZING AWARD OF CONTRACT  
FOR THE DOBISKY CENTER AIR CONDITIONING

WHEREAS, bids have been solicited and received for the Dobisky Center Air Conditioning; and

WHEREAS, City staff have evaluated the bids and recommended the contract be awarded to the responsible low bidder;

NOW, THEREFORE, BE IT RESOLVED that Arthur J. Sciorra, City Manager, is authorized to enter into the following contract, for a sum not to exceed \$124,000., on behalf of the City;

CONTRACTOR	BID AMOUNT	CONTINGENCY
Burns Bros. Contractors, Inc. 400 Leavenworth Avenue Syracuse, NY 13204	\$118,000	\$6,000

BE IT FURTHER RESOLVED that the funds to pay for this work shall be derived from Capital Fund H718201.519.

The vote was:

CARRIED, AYES ALL

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4. Councillor Vaugh moved a resolution authorizing the City Manager to submit an application to the Local Government Efficiency grant program for the 2008-2009 program years, and to execute all financial and/or administrative processes, contracts and agreements relating to the grant program or executing the grant program, and Councillor Powers seconded to wit:

A RESOLUTION SUPPORTING A HIGH PRIORITY PLANNING GRANT  
FOR FOUR MUNICIPALITIES TO STUDY DEVELOPING  
A REGIONAL JOINT WATER SYSTEM

WHEREAS, the Towns of Oswegatchie, Lisbon and the Village of Heuvelton hired Burley - Guminiak & Associates, Consulting Engineers, PLLC to conduct a preliminary engineering report investigating the feasibility of developing a joint water system; and

WHEREAS, the City of Ogdensburg, the current owner of a municipal water system, was invited by the Towns of Oswegatchie, Lisbon and the Village of Heuvelton to conduct hydraulic modeling, preliminary engineering, and a scoping study to determine if the City has capacity to provide water to the joint water system; and

WHEREAS, the City hired Burley - Guminiak & Associates to conduct the study and it was determined that the City has the capacity available to become a regional provider of water to the adjacent communities; and

WHEREAS, it is necessary to evaluate the financial impacts of establishing a joint regional water system for each of the communities; and

WHEREAS, the City has agreed to assemble an application for a \$50,000 High Priority Planning Grant through the New York Department of State's Division of Local Government Services for the purpose of examining the potential financial savings and management improvements from developing a regional water system, and if mutually applicable, studying the necessary charter revisions and developing an inter-municipal agreement for the joint water system; and

WHEREAS, if funded, the Towns of Oswegatchie, Lisbon, Village of Heuvelton, City of Ogdensburg, and the Ogdensburg Bridge and Port Authority each agree to contribute \$1,000 for a total of \$5,000 for the required 10 % local match;

NOW, THEREFORE, BE IT RESOLVED, that the City of Ogdensburg is hereby designated as the lead applicant; the Towns of Oswegatchie, Lisbon and the Village of Heuvelton are co-applicants; and the Ogdensburg Bridge and Port Authority is an interested and supporting party; and

BE IT FURTHER RESOLVED, that Arthur J. Sciorra, Ogdensburg City Manager, is hereby authorized by the Ogdensburg City Council to submit an application to the Local Government Efficiency grant program for the 2008-2009 program years, and to execute all financial and/or administrative processes, contracts and agreements relating to the grant program or executing the grant program.

The vote was:

CARRIED, AYES ALL

5. Councillor Sholette moved a resolution authorizing the City Manager to submit a Community Planning Grant Application for renewal of the CDBG Program, and Councillor Morley seconded to wit:

RESOLUTION AUTHORIZING CITY MANAGER TO SUBMIT  
A COMMUNITY PLANNING GRANT APPLICATION  
TO THE NYS DIVISION OF HOUSING AND COMMUNITY RENEWAL'S  
CDBG COMMUNITY PLANNING PROGRAM

WHEREAS, the City recently initiated a Ford/State Street Revitalization and Downtown Improvement Program; and

WHEREAS, the Ogdensburg City Council, in support of this initiative, appropriated local funds to hire Dadras Architects to conduct a "Main Street Assessment" in the Downtown Area; and

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WHEREAS, a "Main Street Assessment is the first step in developing a Downtown Improvement Plan and Revitalization Strategy"; and

WHEREAS, the City has applied for \$500,000 in Main Street funding to assist property owners in the Downtown with building renovations and façade improvements; and

WHEREAS, the New York State Division of Housing and Community Renewal's Community Planning Grant will result in benefits to the City, to local property owners, and particularly to low/moderate income persons; and

WHEREAS, the New York State Division of Housing and Community Renewal's Community Planning Grant is intended to contribute to the revitalization of neighborhoods characterized by blight and disinvestment; and

WHEREAS, a Community Planning Grant will enable the City to tie together the individual programs into a comprehensive revitalization strategy for downtown Ogdensburg;

NOW, THEREFORE, BE IT RESOLVED, that the City Manager is hereby authorized to submit a \$25,000 NYS CDBG Community Planning Grant Application for funding for the City's Ford/State Street Revitalization and Downtown Improvement Plan and, upon approval of said request, to enter into and execute project agreements with the Office of Community Renewal; and

BE IT FURTHER RESOLVED, that the required 40% cash match of \$10,000 will come from the Community Development Fund.

The vote was:

CARRIED, AYES ALL

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6. Councillor Vaugh moved a resolution supporting the Fort LaPresentation Association's Grant Application to construct a link to the City's Maple City Trail System, Councillor Powers seconded to wit:

RESOLUTION SUPPORTING FORT LA PRESENTATION ASSOCIATION'S  
GRANT APPLICATION TO THE NEW YORK STATE OFFICE OF PARKS,  
RECREATION AND HISTORIC PRESERVATION  
FOR THE PURPOSE OF CONSTRUCTING A LINK  
TO THE CITY OF OGDENSBURG'S  
MAPLE CITY TRAIL SYSTEM

WHEREAS, the New York State Office of Parks, Recreation and Historic Preservation has announced that grant funds will be made available from the Safe, Accountable, Flexible, Efficient Transportation Equity Act: a Legacy for Users (SAFETEA-LU) Recreational Trails Program; and

WHEREAS, the City has a popular 2.2-mile-long recreation trail along the St. Lawrence and Oswegatchie Rivers called the Maple City Trail; and

WHEREAS, the City has a trail linkage plan that connects to and extends the Maple City Trail System west along the southern shore of the St. Lawrence River; and

WHEREAS, the Fort La Presentation Association has plans to reconstruct the historic fort and maintain public access trails on its property that could achieve a component of the trail linkage plan along the southern shore of the St. Lawrence River;

NOW, THEREFORE, BE IT RESOLVED that the City Manager, Arthur J. Sciorra, is hereby authorized and directed to draft a letter of support for Fort La Presentation Association's request for funds from the New York State Office of Parks, Recreation and Historic Preservation in accordance with the provisions of Recreational Trails Program, in an amount not to exceed \$200,000.; and

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BE IT FURTHER RESOLVED that upon approval of said request, the City Manager will enter into and execute a project agreement with the Association to loan the Association the reimbursable funds for the project and other such management assistance as may be necessary to complete this Maple City Trail Extension project.

The vote was:

CARRIED, AYES ALL

### OLD BUSINESS

1. Councillor Morley stated that the DPW picked up leaves in the 2nd ward before the leaves had completely fallen off the trees. Public Works Director Kit Smith stated that last year they waited and were plowing snow and picking up leaves at the same time. Mr. Smith added that the department is on their third time around the City picking up leaves and brush, and will start picking up from the call-in list after this week.

2. Councillor Powers requested that copies of resolution #95, the letter of support and a synopsis of the Fort Project and what Council is trying to do, be sent to the State Senate Chair of Tourism, Recreation and Economic Development.

### NEW BUSINESS

1. Councillor Vaugh requested copies of Economic Development reports on leads we receive on a monthly basis and the current marketing plan for the City.

Mayor Nelson said at last Thursday's Joint Economic meeting, the 2009 marketing plans were reviewed. Mayor Nelson said Council can have a copy, but the names of leads won't be listed as the leads don't want that information prematurely released.

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City Manager Arthur Sciorra stated that he recently asked Kim Deschamp, Economic Development Program Manager, for a year to date economic development report on the number of leads received, where they came from and how we get them.

Mayor Nelson asked Mr. Sciorra to forward the marketing plan to Council.

2. Councillor Hannan stated that members of the Rescue Squad were in attendance tonight and Mr. Cilley said a few things that he would like to clarify at least from his prospective. Councillor Hannan said he appreciated receiving the correspondence and information from the Rescue Squad, but reminded them that it's important that they know Council speaks as a majority. Councillor Hannan added it's not in the best interest of the City or Rescue Squad to have each Councillor contact them directly, or they could get seven different stories. Councillor Hannan also stated that the City Manager makes direct contact with the Rescue Squad and provides Council with the information they need to vote as a policy making board.

On a motion duly made and seconded, the meeting was adjourned.